Position Title: Director of Children's Ministries

Context: APC is a church full of families with children. We believe our children are part of God’s covenant family and we desire for them to grow in their relationship with Him and in community with one another. Our ministry is focused to this end – Jesus Christ as our only Lord and Savior.

There are many activities geared toward our youngest members. For additional information, please visit the APC website for general information about what we believe (https://www.alexandriapres.org/about/what-we-believe) and for information about our Children’s Ministry (https://www.alexandriapres.org/ministries/children).

In brief, we are a Gospel-centered church, reformed in our theology, and Presbyterian in our government.

Position Summary: The Director of Children’s Ministries develops and sustains APC’s ministry to children, ages 5 through 5th grade. This includes selecting curriculum, recruiting, training, and equipping volunteers for each children’s program.

Ministry Focus:
I. Children’s Church
   A. Expected Outcomes:
      1. Children experience the elements of worship in a setting that prepares them to worship in the regular service with their family by age 8, or when parents want their children to join them. Overarching outcome that we seek: that our children would love God with their heart and soul and love their neighbors as themselves.
   B. Associated Tasks:
      1. Provide a curriculum that will teach children, at their learning ability, to worship the Lord in adult or family worship.
      2. Recruit a team of volunteers who will instruct and lead the children in a worship service that reflects components of an adult or family worship service.
      3. Provide a quarterly schedule for the leaders and for the bulletin.
      4. Provide all the necessary tools and materials for effective leading for the volunteers.

II. Sunday School
   A. Expected Outcomes:
      1. To grow children in their knowledge of God and His Work through systematic study of God’s Word. Overarching outcome that we seek: that our children would love God with all their minds and love their neighbors as themselves.
   B. Associated Tasks:
      1. Provide a curriculum that will systematically take children through the Bible over the course of their time in children’s ministries.
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2. Recruit and equip two teachers for each Children’s Sunday school class.
3. Provide all the necessary tools and materials for effective teaching for the volunteers.

III. Explorers
A. Expected Outcomes:
   1. Children learn to enjoy and love their church community. Overarching outcome that we seek: that our children would love God with all their strength and love their neighbors as themselves.
   2. Children explore opportunities to serve the greater church community and neighboring communities.
   3. Children experience the early aspects of discipleship with the curriculum we are using.
B. Associated Tasks:
   1. Provide a curriculum that is both engaging and formative in the spiritual life of a child through his or her leader.
   2. Recruit a team of volunteers (currently 6-8 men and women), who engage with the children during all the Explorer activities.
   3. Provide all the necessary tools and materials needed for instructing and connecting with the children.

IV. Vacation Bible School
A. Expected Outcomes:
   1. Engage our children and children from the surrounding community with the gospel by providing an interactive, multiple station learning environment, and program.
   2. Expose the gospel to and invite families who attend VBS only to church.
B. Associated Tasks:
   1. Provide a curriculum that has a multi-learning venue, manageable for volunteers and attractive to the children who attend.
   2. Recruit and equip a team of volunteers to provide a smooth-running program.
   3. Modeling for children an aspect of evangelism by inviting their friends to come to VBS to hear and see the gospel lived out in the APC community.
   4. Provide all the necessary tools and materials needed for each volunteer and for the program to run smoothly.

Expectations/Required Qualities:
A. The Children’s Ministry Director will exhibit a passionate love for Christ that consistently reveals itself through Godly obedience, personal devotion, worship, and prayer life.
B. Has a deep love for Christ’s church and his people, and is a shepherd of God’s people (John 10, Acts 20:28-31).
C. Exhibits a distinct call and multi-year commitment to this ministry. Becomes an APC member, if not already a member.
D. Exhibits strong leadership, planning and administrative skills, with a demonstrated ability to recruit volunteers.
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E. Communicates effectively with other APC ministry leaders (particularly related to the ministry calendar), volunteers, and parents of children involved with APC children’s ministry programs.

F. Is able to forge effective relationships with the children at APC.

G. Develops and maintains a ministry environment that is nurturing and “safe” for our children—physically, relationally, and spiritually.

H. Has experience in child development and behavior and is able to effectively apply that experience in interactions with the children, parents, course curriculum selection or development, and administering all children’s programs.

Desired Qualities, but not required:

A. Minimum five years’ experience working with children that is applicable to this job.

B. Bachelor’s (Master’s preferred) degree in a related field (applicant to provide justification for applicability to Children’s Ministry).

Accountability structure: This position reports to the Executive Director of Ministries for operational matters and the Senior Pastor on pastoral issues. The Director of Children’s Ministry is also under the oversight of the Ruling Elder assigned to Children’s Ministries. The Director of Children’s Ministry is subject to and shall comply with the APC Personnel Manual.

Compensation: This position is part-time, and expected to take 20-25 hours/week (including Sunday activities).

Interested applicants should submit their resume to Elder Matthew Coombs at coomlaude@hotmail.com.