



New Life Youth Assistant

Job Description

Reporting Relationships and Role Purpose:

The New Life Youth Assistant will report into the New Life Youth Director. Whereas the Youth Director is primarily kingly in focus, leading the overall ministry from an operational and administrative standpoint, the Youth Assistant will focus primarily on the teaching (prophetic) and shepherding (priestly) aspects of the ministry. The candidate will be expected to deliver reformed, gospel-centered devotionals and bible studies and to effectively build relationships with the students and parents.

Job Type: part time, 15 hours/week

Weekly responsibilities:

- Prepare and present a short devotional for Sunday Youth Chapel (during the summer and as needed)
- Lead a Bible Study Group on Fridays
- Teach a weekly Sunday School class
- Serve as a mentor for Youth praise team, guiding and advising students through activities including a worship music study book, song selection, and music arrangement.
- Teach bi-annual Baptism/Confirmation Classes
- Consistently reach out and build relationships to effectively shepherd the students

Administration & Communication

- Participate in staff meetings
- Assist the Youth Director with logistics and administration of YM Sunday School, Friday Bible Study meetings, fellowship events, holiday programs, retreats, and teacher training events.

Parent/Family Liaison

- Develop supportive, collaborative relationships with students and parents
- Coordinate with youth director when parent support, student development, and discipline needs arise
- Provide necessary support to families to assist in the spiritual nurture of students at home

Qualifications

- Prior experience with local church Youth Ministry required
- Attending an accredited Seminary with strong convictions for reformed theology and ministry
- Strong interpersonal and communication skills with adults and children; personable demeanor and relational style
- Strong administrative, organizational, and problem-solving skills preferable
- Flexible, able to adapt quickly within a growing (i.e., changing) church environment
- Embraces and is able to articulate New Life Pres' vision, particularly as it relates to Youth ministry and education
- Background check required
- **Hours:** 15 hours/week
Pay: Available upon request
Start date: spring 2020
- Please send a cover letter, resume, and contact info for two references to HR@newlifepres.org