

Interim Pastor

Westminster Presbyterian Church Job Description

Overview

The Interim Pastor provides basic pastoral duties to the congregation and assists the Session as they develop, plan, and coordinate ministries of the church. The character qualifications and key responsibilities are listed in detail in this job description.

Qualifications

- a follower of Christ with a credible profession of faith and active walk with Christ;
- called to preach the whole counsel of God;
- ordained in a NAPARC denomination, but PCA preferred;
- a shepherd with a heart to care and pray for the household of God – especially those among us who are sick, isolated, or straying from the flock;
- a compassionate and courageous believer who can graciously engage others even amidst doctrinal disagreement;
- a teacher and counselor able to equip believers to become fruitful to the glory of God;
- an administrator who works with the church ministry leaders to organize and direct the activities of the congregation;
- a servant who submits to and works with the church leadership; and
- burdened for the lost in the surrounding community and the world.

Responsibilities

- prepare for and preach sermons each Sunday;
- prepare the order of service for each Sunday and assist in leading services;
- visit members who are shut-in or in crisis;
- available for meetings and events on Sundays and at least one weekday;
- serve as moderator for the Session meetings at least once per month; and
- assist the officers in communicating and executing the vision of the church.

Responsibilities (as time, opportunity, and skills allow)

- assist in preparing the church bulletin each week;
- assist one or more ministry teams by attending meetings and providing input;
- visit members and regular attenders, and sometimes those indirectly associated with the church; and
- provide counseling support for the congregation.

Note: salary based on experience and number of hours (decided between Session and candidate)

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