



Position: Boston Congregation Director of Music / Worship Leader

Reports to: Boston Congregation Pastor

Work Hours: Part-Time Position (10-12 hours/week)

Job Description: The Boston Congregation Director of Music oversees, organizes and leads the Boston Congregation's Music Ministry.

Responsibilities:

Sundays (6 hrs)

- Arrive at 7:30 for setup and rehearsal
- Lead Music at 10:30 service
- Meet and greet on Sundays to connect attendees to church life
- Oversee break down

General (2 hrs)

- Meet weekly (or call-in) with Boston Congregation Pastor (30 min) to shape the Boston Congregation Music Ministry around Citylife's core values and mission and for personal development
- Attend (or call-in) weekly Staff Meeting on Tuesdays from 2-3pm
- Attend Staff Prayer and Pastoral Care Meetings, Tuesdays 9-10:30am (optional)
- Meet with Senior Pastor quarterly (optional)

Music (2-4 hrs)

- Weekly email correspondence with Senior Pastor and Boston Congregation Pastor to approve the song set. This is followed with an email to the band members with the approved set, rehearsal time, and place.
- Provide office administrator with the song set and personnel by Tuesday PM.
- Schedule/run rehearsal; oversee set-up and tear down of musical equipment on Sundays
- Oversee, plan, and organize music for ALL special services (Advent, Lent, Good Friday, Easter, Christmas Eve, etc.)
- Assist in preparing for all worship services including preparing the liturgy, scheduling musicians, preparing music, assembling equipment, preparing sanctuary space, etc.
- Participate in all Sunday and seasonal worship services through singing/playing, directing volunteers, and/or managing service details and setup.
- Meet regularly with music team members for vision casting, encouragement, spiritual growth, and general pastoral care.
- Maintain budget for Music

How to apply

Email david@citylifeboston.org

