



**WESTMINSTER
PRESBYTERIAN CHURCH**
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Job Title:	Assistant/Associate Pastor for Youth	Reports to:	Sr. Pastor
Department/Group:	Child & Youth Ed / 5300	Job Code/ Req#:	
Location:	WPC	Travel Required:	Limited
Level/Salary Range:	8	Position Type:	Full time
HR Contact:	Church Administrator	Date posted:	
Will Train Applicant(s):		Posting Expires:	
External posting URL:			
Internal posting URL:			
Applications Accepted By:			
E-mail: prtech@comcast.net Subject Line: Youth Pastor Position Attention: Paul Rogers		Mail: Executive Pastor Westminster Presbyterian Church 2151 Oregon Pike Lancaster, PA 17601	
Job Description			
Role Provide leadership, oversight and direction for the WPC Youth ministry program in accordance with the PURPOSE of the Westminster youth ministry is articulated in the Youth Ministry Mission Statement adopted Spring 1998.			
Responsibilities			
<ol style="list-style-type: none"> 1) <u>Team leader</u> Recruit, train, and encourage a <u>volunteer staff</u> of adult leaders who will implement the Junior and Senior High ministry. 2) <u>Program planner</u> Work with the volunteer staff, Youth Assistant, and student leaders to plan fellowship meetings, retreats, mission trips, training events, and other “fun” activities. Communicate the schedule of upcoming events within the church and with parents. 3) <u>Contact Leader</u> Build relationships with individual youth. Make sure every student is ministered to in a personal way. Supplement with frequent relationship-building phone calls, congratulations for achievements, notes of encouragements, etc. Seek out individuals in times of personal crisis and be available to their parents. Aim for a quality relationship with our youth that conveys your interest and concern for each one. Encourage involvement in youth fellowships by “fringe” youth of the church who do not attend regularly on their own initiative. Be circumspect and above reproach in all time spent with female students. Encourage volunteer youth staff members to pursue their own personal contact relationships with students. Pray regularly for all the students and encourage the volunteer staff to do the same. 4) <u>Develop small groups</u>, utilizing the volunteer staff as group leaders. Seek to neutralize influences of cliques and other social barriers. Strive to make these groups a safe place for prayer and personal sharing around God’s Word. 5) Attend the <u>Youth Education Committee</u> meeting monthly to report youth planning, budgetary needs, and policies to Session. Help the committee recruit Youth Sunday School teachers. 6) Teach in Senior High Sunday School often, but preferably not all the time. 			



- 7) Develop student leaders through regular group meetings, with emphasis on teen males with leadership potential.
- 8) Short-term Missions Make trip recommendations to the Great Commission committee, promote STM participation amongst the youth, and help interview & screen youth applicants and adult leaders. Try to go on one STM trip per year.
- 9) Uphold behavioral, spiritual, and moral discipline within the youth ministry. Enforce discipline appropriate to the good of all, involving parents when required. Communicate standards for personal safety and mutual respect. Obtain medical permission forms for special events. Act as crisis manager representing the church in any emergency that might arise.
- 10) Help the Youth Education Committee select, train, and oversee college Summer Youth Interns to assist in the ministry, particularly the summer junior high program.
- 11) Communicate goals and programs of the youth ministry to the whole church.
- 12) Participate in periodic meetings of other youth leaders from the presbytery plan events.
- 13) Assist parents in their responsibilities to nurture their youth in Christ. Plan parent/teen interaction events. Recruit parents to host informal gathers and to chaperone events.
- 14) Remain educated and aware of challenges in contemporary youth culture and regularly address issues such as music, television, sexuality, violence, despair, use of drugs, etc.

General Responsibilities as Assistant Pastor

- 1) Be subject to the authority of Session and day-to-day direction of the Senior Pastor.
- 2) Attend weekly staff meetings and prayer times with other pastors. Keep other staff informed of the youth ministry schedule. Seek the counsel of the pastoral staff in solving problems.
- 3) Supervise and coordinate with the Youth Ministry Assistant, delegating responsibilities as appropriate. Meet regularly to discuss goals, events, and situations in the youth ministry.
- 4) Take a full day off from ministry each week. Care diligently for your wife and family, your spiritual life and your physical well-being. When retreats or week-long trips with youth impede a day off, take additional time off to compensate, either before or after such events.
- 5) Join a rotation with other Associates to assist in worship leadership.
- 6) Attend meetings of Presbytery regularly.
- 7) On rare occasions during other pastors' absence, respond as directed to pastoral emergencies.
- 8) Preach regularly in rotation with the other WPC pastors.
- 9) Attend a youth culture conference annually if not currently in a post graduate program.

Qualifications and Education Requirements

- Credible testimony of faith in Jesus Christ
- Demonstrated commitment to Scripture and the Reformed faith as expressed in the Westminster Confession of Faith
- Five years' experience in church-based ministry to youth preferred
- Demonstrates strong interpersonal relational skills
- Effective leader of teams, able to organize and equip volunteers for ministry
- Master's level biblical and theological training preferred

Reviewed By:	Chris Walker, Paul Rogers	Date:	12/31/19
Approved By:		Date:	
Last Updated By:	Tucker York	Date/Time:	1/6/20