



Worship Director

All Souls Community Church
Suffern, NY

Job Description:

Status: Part-time, average 20 hours/week

Supervisor: Lead Pastor

Salary: Compensation commensurate with experience

(Please send resume to: office@allsoulscommunity.com)

Mission: Develop, implement, maintain, and manage the ministry systems, staff and volunteers needed to execute the All Souls Community Worship Ministry.

Vision: Leverage your shepherding role as a catalyst for helping All Souls Community be a church of disciples making disciples that unchurched people love to attend.

Bottom Line: Use your spiritual gifts to provide the direction and oversight necessary to develop and enhance the worship experience so that attendees at All Souls Community can grow in their relationship with Jesus Christ.

Staff Values:

- Open Handedness - How are you choosing to hold tightly to God and loosely to everything else?
- Replacing Yourself - Who are you apprenticing and/or mentoring?
- Making it Fun - How are you making All Souls Community an enjoyable place to work?
- Collaboration - How are you leveraging the talent and skills of staff outside your area?
- Celebrating Others - What are you doing to appreciate others and be generous toward them?
- The 2% - What are you doing to pursue excellence in your area?
- Rhythm and Balance - How are you managing your time and taking care of yourself spiritually, physically, relationally, financially, and emotionally?

Key Attributes:

- Mature: Has a growing and vibrant relationship with Jesus Christ. Full of the Holy Spirit, and knows how to live and lead out of that fullness.
- Honest: Can be trusted to do what they say and say what they mean
- EQ: Relationally connects well with different people and promotes peace with sensitivity
- Hungry: Driven to accomplish tasks and reach goals
- Humble: Puts others first and isn't consumed with getting credit

Preferred Skills and Knowledge:

- Creative thinker and problem solver
- Demonstrated vocal and instrumental ability, creativity, and discernment
- Strong communication and organizational skills
- Proficient in developing relationships with volunteer leaders
- Naturally implements vision
- Knowledgeable or willing to develop skill in the use of Google Drive, Planning Center, Keynote and/or other presentation platforms

RESPONSIBILITIES

Job Summary: Championing the Church's DNA and maximizing the effectiveness of our worship services by drawing people into the presence of God through powerful worship, leading and shepherding worship teams, overseeing all aspects of planning and execution in order to stay musically in line with the process of the ministry, and communicating effectively with worship team volunteers and other volunteers that support and align with the worship ministry.

Primary Duties and Responsibilities:

Overseer: **LEAD**

- Pray and collaborate with the Lead Pastor to identify and articulate the church's purpose, vision and goals for worship
- Lead by worshipping. Be the lead worshipper.
- Develop ministry and spiritual objectives for the Worship Ministry Team and congregation in conjunction with the Lead Pastor
- Promote an intergenerational, multicultural worship atmosphere through music selection
- Design effective corporate worship gatherings where the Worship Ministry Team can use their abilities, talents and spiritual gifts to minister to God, All Souls Community and the local community

Administrator: **MANAGE**

- Oversee all areas of production, including audio/visual, presentation slides, stage design, and equipment maintenance
- Plan and coordinate the worship ministry of the church with particular emphasis on liturgy and music that support the message of the Service
- Coordinate corporate worship rehearsals and Worship Ministry Team practices (Communicate any changes, cancellations or additions to Sunday service or rehearsals to all worship staff and volunteers by Wednesday afternoon)
- Ensure all service design elements are planned and in place for use in the Service
- Evaluate Worship Services and solicit feedback from teams and trusted congregants

Recruiter: **CONNECT**

- Identify potential Worship Ministry Team members and discern a plan of action for their spiritual and musical development and their inclusion on the Worship Ministry Team
- Communicate with the Children's and Teen Ministry Directors to include children and teens in corporate worship when appropriate

Salary and Benefits

Pay:

- Annual Salary

Vacation:

- 10 days of paid vacation time (with supervisor approval)
- Closed during the week between Christmas and New Year's

Sick Leave:

- Sick leave awarded in accordance with Staff Handbook