



**New Hope Presbyterian Church in Clemmons, NC ([www.newhopepca.org](http://www.newhopepca.org)) is seeking a permanent, part-time music director.** This person will report to the church's Session (elders), represented by the Senior Pastor. The position is available immediately. **Both male and female applicants are welcome, and no denominational affiliation is required.** Primary duties are listed below, followed by desired personal qualities, details on hours and compensation, and info about how to apply.

### **MUSICAL REQUIREMENTS**

1. Must be able to serve as lead vocalist
2. Must have a solid understanding of instruments used by the team (acoustic and electric guitar, keyboard, electric bass, drums, and congas).
3. Must understand chord structures and be able to arrange individual parts of a piece of music.
4. Must be able to work with musicians and vocalists of different skill levels and exhibit humble leadership.
5. Prioritize familiar music while also incorporating new songs to the church's repertoire at a gentle pace.

### **ORGANIZATIONAL REQUIREMENTS**

1. Obtain volunteer availability and schedule music teams using a Google Drive spreadsheet.
2. Consult with the senior and associate pastors regarding sermon topics and service themes.
3. Select music appropriate for the sermon / service theme from the church's repertoire (on Google Drive).
4. Prior to rehearsals, inform volunteers of the music and arrangements selected (YouTube videos useful).
5. Following rehearsals, confirm final lyric arrangements with the Administrative Assistant so that she can create the weekly PowerPoint slideshow. Check slides for accuracy on Sunday mornings prior to services.
6. Submit an annual budget request in October and oversee that budget during the following calendar year.

### **TECHNICAL REQUIREMENTS**

1. Have an understanding of sound/PA equipment.
2. Understand or be trained in the use of a Presonus mixer, Studio One and Capture.
3. Understand other programs or websites used to organize and select worship music, i.e. [songselect.com](http://songselect.com).



## PERSONAL QUALITIES

1. As the church's "lead worshiper," the music director must be "above reproach" in the same way as our elders and deacons (1 Timothy 3:1-13, Titus 1:5-9). Therefore, the music director must be able to describe and demonstrate a personal, maturing faith in Jesus Christ and a life that is free of any public scandal or habitual actions that, if known, would reflect poorly on Christ or the congregation.
2. Must be able to take direction from the elders and respect their final authority over worship and the music ministry. This does not mean the music director will be micro-managed; considerable latitude will be given for song selection and arrangement, rehearsal schedules, and weekly team composition. However, the music director will need to be receptive to suggestions or corrections in these areas should they arise. In addition, ideas for large changes or purchases will need to be submitted to the elders for approval.
3. Must be comfortable with the congregation's doctrine. New Hope is part of the Presbyterian Church in America and uses the Westminster Confession of Faith and Catechisms as its summary of Scripture. Unlike the elders and deacons, the music director will not have to state agreement with these documents but must be familiar with them and able to worship comfortably in a congregation that adheres to them.
4. Must be comfortable with New Hope's style of liturgy, which includes both formal and informal elements and (to some extent) utilizes the Christian year. The pastors would be eager to collaborate with the music director regarding liturgy, but an interest in this area is not required.

## HOURS AND COMPENSATION

1. 8-12 hours per week, 4 weeks paid vacation per year
2. Must be available to work on the following special occasions:  
Holy Week (Maundy Thursday and Good Friday)  
Thanksgiving Eve  
Christmas Eve  
Presbytery Worship Services (one Saturday every-other year)
3. Compensation: \$15,000 per year, disbursed in twice-monthly payments

## HOW TO APPLY

1. Send a résumé and a brief introduction to both Senior Pastor John Lindsay ([john@newhopepca.org](mailto:john@newhopepca.org)) and Ruling Elder Billy McGlaughon ([wemcgloughon@gmail.com](mailto:wemcgloughon@gmail.com)).
2. Respond to a brief questionnaire that will be emailed upon receipt of your résumé.
3. Contact Pastor Lindsay with any questions about the congregation or the position.