

BRIARWOOD PRESBYTERIAN CHURCH

POSITION QUESTIONNAIRE

POSITION TITLE: Raiders Minister	REPORTS TO (Position Title): Pastor of Student Ministries
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I. POSITION SUMMARY

To coordinate and assist the male minister in leading the Junior High ministry (Raiders). This includes planning, and implementing ministry events and relationship building.

II. POSITION REQUIREMENTS

KNOWLEDGE - College graduate; knowledge of ministry to junior high school students; knowledge of youth ministry and principles through reading, experience, or training needed to develop a strategic ministry;

SKILLS – analytical; communications, managerial, interpersonal; leadership; motivation; counseling; technical; administrative, and ministry skills

III. POSITION RESPONSIBILITIES

MAJOR RESPONSIBILITIES	% OF TIME
1. Implements a complete ministry to Junior High Girls. This includes planning, programming, personnel training (volunteer leaders), discipling, recruiting, outreach, etc. Performs and delegates administrative duties as assigned by the Pastor of Student Ministries to ensure such duties are handled in an effective and efficient manner.	25%
2. Personally disciples and establishes rapport with Junior high school students and their respective parents, mainly junior high girls.	45%
3. Assist Junior High director and Pastor of Student Ministries in developing and leads Junior High Sunday School- including curriculum decisions/development, recruiting teachers, and teaching the girls when needed.	10%
4. Assists in planning and coordinating annual retreats, summer programs and missions trips.	10%
5. Meets regularly with the Pastor of Student Ministries to discuss upcoming plans and evaluate direction and effectiveness of the ministry.	10%