**Providence Presbyterian Church**

**Job Description**

**Job Title**  
Assistant Pastor

**Job Purpose**  
To serve the local church as a member of the pastoral team by exercising primary oversight and assistance with ministry to youth; by assisting the Senior Pastor in fulfilling his role as the church’s primary spiritual leader, pastor/teacher and shepherd; and by counseling and visitation as needed.

**Qualifications**

1. Demonstrates an active relationship with Jesus Christ and agrees with the doctrine of the Presbyterian Church in America (“PCA”).
2. Seminary educated.
3. Ordained or ordainable as a Teaching Elder in the PCA.
4. Gifted as a pastor/shepherd with a heart to lead, guide and protect the flock.
5. Feels a special calling toward youth and family ministry.
6. Knowledgeable and competent in the use of current technology to communicate and teach.
7. Able to function effectively and supportively as part of a pastoral team.

**Position Responsibilities**

1. Director of Youth Programs, providing oversight and, when needed, direct ministry, to Youth.
2. Support the Senior Pastor, by teaching and preaching, on a regular rotation and/or as requested.
3. Visit and counsel individuals and families as needed.
4. Serve as a member of the Information Technology Committee and help with implementation of IT initiatives.
5. Lead and coordinate Christian Education Ministry Team and lay volunteers.
6. Assume pastoral duties in the absence of the Senior Pastor.
7. Assist when requested, and perform other duties assigned by, the Senior Pastor.

**Accountability**  
Hired by the Session in conjunction with the Senior Pastor. Reports to the Senior Pastor and one Ruling Elder designated by the Session on an annual basis.

Email Cover Letter and Resume to Providence Presbyterian Church Search Committee at:

searchcommitteeppc@gmail.com

*Approved October 27, 2019*

Providence Presbyterian Church  
Salisbury MD