

APPENDIX B

CONGREGATIONAL MEETINGS

Form B1 – Agenda for Election of Officers

CONGREGATIONAL MEETING FOR THE ELECTION OF OFFICERS

1. Call to Order and Opening Prayer (*BCO* 24-2)
2. Election of a Recording Clerk
3. Explanation of the Procedure
4. Prayer for God's Guidance
5. Question Posed – “Are you ready to proceed to the election of Officers?” (*BCO* 20-4)
6. Report of the Session concerning the Candidates for Office
7. Determination of the number of Officers to be elected
8. Voting by Ballot (20-4)
9. Announcement of the results of the balloting
10. Adjournment and Closing Prayer

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Form B2 – Agenda for Election of Pastor

CONGREGATIONAL MEETING FOR ELECTION OF A PASTOR

1. Call to Order and Opening Prayer (*BCO* 20-3)
2. Election of a Moderator and Recording Clerk (*BCO*-25-4 & 25-5)
3. Determination of a Quorum (*BCO* 25-3)
4. Explanation of the Procedure
5. Prayer for God's Guidance
6. Question Posed—"Are you ready to proceed to the election of a Pastor?" (*BCO* 20-4)
7. Nomination of Pastoral Candidate by the Pulpit Committee
8. Voting by Ballot (*BCO* 20-4)
9. Approval of the Minister's Terms of Call (*BCO* 20-6)
10. Election of Signers of the Call (*BCO* 20-7)
11. Dissolve the committee with thanks pending the pastoral candidate's acceptance of the call and approval of the call by presbytery.
12. Adjournment and Closing Prayer

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