



## ADMINISTRATIVE COMMITTEE PCA

PRESBYTERIAN CHURCH IN AMERICA  
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September 4, 2019

**TO:** Presbytery Stated Clerks and Nominations Chairmen  
**FROM:** Angela Nantz, Operations Manager  
**SUBJECT:** Fall Nominations Packet Enclosed

Materials for the 2020 Nominations are enclosed. This is a detailed process each year, so please feel free to contact me if you have any questions. I can be reached at [anantz@pcanet.org](mailto:anantz@pcanet.org) or 678-825-1000.

These materials cover **nominations** to permanent committees, and **appointments** to various General Assembly responsibilities including Nominating Committee, RPR, Committees of Commissioners, Floor Clerks, and Communion Elders.

**If you are new to the nominations process**, or would like a refresher on how the process works, please use 069 – Nominations Process Overview. This document isn't an official form, but rather an overview and helpful tips to navigate through the nominations process.

**Please be sure to appoint a representative to the Review of Presbytery Records (RPR) committee.** The work of this committee is growing each year with the addition of new presbyteries, and many hands make light work. It is crucial that all of the presbyteries participate in the work of this committee.

**Please report information about permanent committee nominations and appointees to Nominating Committee and RPR by February 17, 2019.** These committees do a substantial amount of work in the months leading up to GA. Please note this date is determined by the start of the General Assembly.

**These forms and this entire packet are also available online for download.** You can find them here:

<http://www.pcaac.org/presbyterydownloads/>

Reminders regarding deadlines, and what forms presbyteries still owe, are sent out on the Clerk's Yahoo Group. If you do not receive these emails, you can join by sending an email to [pcaclerks-subscribe@yahogroups.com](mailto:pcaclerks-subscribe@yahogroups.com).