Director of Children’s Ministry

**Purpose of position:** To give overall leadership to the SPLASH Kids ministry of Lake Baldwin Church, in light of the vision and values of the church.

**Reports to:** Pastor

**Works closely with:** LBC staff; SPLASH Leadership Team; teachers and volunteers

**Ministry Context:** Lake Baldwin Church is a growing church of 350 near the heart of Orlando. Many of these are young families, so SPLASH is a top priority of the church. At present there are 90 children in SPLASH and 125 volunteers who serve on a monthly rotating basis.

**Qualifications:**

1. A growing relationship with Jesus Christ; strong character.
2. Leadership and organizational strengths; demonstrated aptitude in leading others.
3. Warm personality, friendly; flexible; *not ruffled*; willing to listen to suggestions from leadership team, parents, and volunteers; strong discernment and boundaries.
4. Can build and work with a team; able to cast vision and facilitate meetings. A team player.
5. An initiator and self-starter; solves problems; forward-thinking.
6. Flexible availability; a track record of serving; a hard worker.
7. Passion for children’s ministry; can persevere through challenges.
8. Experience in children’s ministry.

**Responsibilities:**

1. Work with the leadership team to set direction, solve problems, and move the work forward; work with scheduling coordinator to manage Planning Center Online.
2. Communicate the vision for SPLASH Kids to the rest of the church and inspire church-wide “buy-in”.
3. Build the team: recruit teachers and volunteers for key roles, including station teachers, class captains, welcome desk and Sunday coordinators, and High Tide children’s worship team.
4. Shepherd the team: provide support and encouragement for leaders and volunteers.
5. Represent SPLASH Kids to new families.
6. Prepare and review curriculum for classes.
7. Assist in events: Baldwin Park Easter Egg Hunt, Winter Spark Parade, etc.
8. Participate in the training of teachers/volunteers. Develop a clear system for onboarding new volunteers. Create a culture of inspired, excellent service.
9. Recruiting and coaching of paid workers.
10. Participate in staff meetings and development opportunities for staff.
11. Pray consistently for leaders, teachers, and volunteers in SPLASH.
12. Attend worship at least 2-3 times each month. Be strengthened in grace through worship, sacraments, and community.
13. Ensure SPLASH executes at a high level.
14. Maintain good relationships with Glenridge Middle School staff and teachers.
Compensation: $20/hour. The role can be full-time or part-time depending on the person.

Apply: Send resume to hello@lakebaldwinchurch.com.