

**OFFICIAL CHANGE OF PRESBYTERY ROLLS - MINISTER**

EMAIL: 1) [records@pcanet.org](mailto:records@pcanet.org) (or use the Presbytery Clerks Website) and 2) the dismissing or receiving presbytery when a transfer is being reported. Use this form to ensure all information is included.

- or -

HARD COPY: complete applicable portion(s) and send copies by fax or regular mail to 1) PCA Stated Clerk's Office, 1700 N. Brown Rd., Suite 105, Lawrenceville, GA 30043, fax 678-825-1001 and 2) the dismissing or receiving presbytery when a transfer is being reported.

**PLEASE TYPE OR PRINT USING BLACK INK**

**Effective Date of Change** \_\_\_\_\_  
(Report within 10 days of change)

Name of Minister (first) \_\_\_\_\_ (middle) \_\_\_\_\_ (last) \_\_\_\_\_

Old Address \_\_\_\_\_

New/Home address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

**NEW POSITION**

- Pastor
- Senior Pastor
- Co-Pastor
- Honorably Retired
- Assoc. Pastor
- Assist. Pastor
- Organizing Pastor
- Without Call
- Evangelist
- Church Planter
- Missionary
- Other \_\_\_\_\_
- Chaplain
- Professor (college/seminary)
- Teacher

New Place of Service: Church/Employer \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Office Phone \_\_\_\_\_

Presbytery \_\_\_\_\_ Denomination \_\_\_\_\_  Laboring Out of Bounds

Date set for Ordination \_\_\_\_\_ Date set for Installation \_\_\_\_\_

**OLD POSITION** \_\_\_\_\_

Old Church/Employer \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Presbytery \_\_\_\_\_ Denomination \_\_\_\_\_

- Deceased
- Divested without Censure (BCO 38-2)
- Divested with Censure (Specify Censure and BCO Chapter) \_\_\_\_\_
- Other (Specify with BCO reference) \_\_\_\_\_

**TRANSFER**

Dismissed from: \_\_\_\_\_ on \_\_\_\_\_  Pending Reception  
Presbytery Denomination Date

**RECEIVED**

In \_\_\_\_\_ on \_\_\_\_\_  Pending Dismissal  
Presbytery Denomination Date

**Signed:** \_\_\_\_\_ **Signed:** \_\_\_\_\_  
Stated Clerk of Dismissing or Reporting Presbytery Stated Clerk of Receiving Presbytery (use if Transfer)

**Note: Transfer is incomplete until acknowledged—signed or emailed—by both clerks of presbytery.**