

Youth Director Job Description
Faith Community Church, PCA
West Chicago, IL

Faith Community Church Youth Ministry

At Faith Community Church (PCA), we desire our youth to grow into spiritually mature followers of Jesus Christ who “glorify and enjoy him forever.” The primary goal of our junior and senior high ministry, overseen by the youth director, is to see our students worship, serve, and proclaim the glory of the triune God. We view our junior and senior high students (grades 6-12) as full participants of our church body and vital contributors in achieving our Refocus 2020 vision.

Refocus 2020 Vision

The youth director will work underneath the guidance of the head pastor and session to help our church achieve its Refocus 2020 vision of:

- *Missional Prayer*: Relying on the Holy Spirit, we prayerfully seek to participate in God’s mission to proclaim the gospel locally and abroad
- *Mercy*: Following the call and example of Jesus, we serve the vulnerable in our midst
- *Mentoring*: Responding to the Great Commission, we make disciples through one-on-one relationships

Youth Director Description

Hours Per Week

The youth director is expected to serve a minimum of 10 hours per week from September to May and a minimum of 5 hours per week from June to August.

Salary

The salary for the youth director is \$1000.00/month from September to May and \$500.00/month from June to August.

Accountability

The youth director reports to the head pastor and the session.

Personal Character and Ministry Skills

- Spiritually mature
- Welcoming and hospitable
- Joyful
- Wise and discerning
- Reliable
- Teachable
- Energetic
- Organized
- Strong teaching skills

Qualifications

- Reformed; preferably with a background in the Presbyterian Church in America
- Willingness to make a 2-year commitment
- Previous youth ministry experience or training preferred
- College or university graduate; preferably a graduate (or current student) of an evangelical seminary or graduate school

Responsibilities of the Youth Director

Refocus 2020 Responsibilities

- ***Missional Prayer***
 - The youth director trains FCC youth in missional prayer and leads them in missional prayer on a weekly basis
 - The youth director leads at least one church-wide missional prayer meeting per year
- ***Mercy***
 - The youth director establishes *mercy* as a priority for FCC youth ministry through arranging *service projects* in conjunction with World Relief and a possible annual *short-term missions trip*
 - The youth director assists the Mercy Ministry Team in coordinating church-wide outreach events
- ***Mentoring***
 - The youth director is purposeful in developing mentoring relationships with the students, ensuring that *each of the youth are in a mentoring relationship* with an older, spiritually mature believer

Ministry Responsibilities

- The youth director *worships at Faith Community Church as a member*
- The youth director *meets regularly with the senior pastor in a mentoring relationship* (2x/month); keeping elders apprised of any pastoral concerns
- The youth director *assists the senior pastor in Sunday morning worship* through occasionally leading elements of the service
- The youth director *regularly prays* for all FCC youth by name
- The youth director *diligently maintains the security and safety requirements required by FCC youth ministry*
- The youth director is the *primary Sunday school teacher* for youth (planning and executing curriculum with the knowledge and support of the pastor and session)
- In conjunction with the pastor, elders, and parents, the youth director updates the *18-month youth ministry calendar*
- In conjunction with other volunteers, the youth director *organizes and publicizes* youth ministry events
 - 2 parent/youth events per school year (eg, pumpkin carving; Christmas carol sing)
 - At least two youth group gatherings per month
 - Annual youth retreat
- In cooperation with the church administrative assistant, the youth director maintains a *current database* of all FCC youth and parents (name, age, school, address, email)
- The youth director *regularly communicates with parents* regarding content covered in Sunday school, areas of concern or interest, and future plans (minimum 1x/month)

- With the consent and awareness of parents, the youth director seeks to *regularly keep in touch with all youth throughout the month*

To apply for this position, please send a digital or hard copy of your resume, including a cover letter, to Faith Community Church:

Address: 910 Main St., West Chicago, IL 60185

Email: churchoffice@faithchurchwc.org

Phone: (630)231-8230