Title  

**Christian Education Director**

Purpose  

The Director of Christian Education is called to demonstrate and to share the Gospel of Jesus Christ by maintaining and developing a comprehensive, biblically based Christian Education ministry. This is a part-time position, working 20 hours a week.

Accountability  

This person shall work with the Pastor and the Christian Education Committee and be accountable to the Session.

Qualifications  

- Able to give witness to his/her faith, to clearly articulate the Gospel, and to commitment to the Reformed Christian perspective (as expressed in the Westminster Confession of Faith).
- Able to model the Christian life.
- Able to work well alone and as a team leader with strong administrative and organizational skills.
- Able to communicate verbally and in writing.
- Able to utilize the technology relevant to this position.
- Able to interact and relate with all people of the Church effectively.

Job Description  

- Recruit and equip volunteer leaders:
  - Sunday School
  - Vacation Bible School
  - Nursery Care during Sunday morning worship
  - Mid-Week Youth Program
  - High School Youth Group
  - Small Groups/Bible Studies
  - Summer Bible Camp

- Assist the Christian Education Committee in selecting Sunday School curricula, and assist leaders in finding appropriate materials for small groups.
- Maintain regular communication with teachers, making sure they have the resources needed.
- Ensure classrooms have necessary supplies.
- Support and encourage the volunteers and report to the Pastor and Christian Education Committee any concerns that the teachers may express.
- Communicate with families of the congregation, informing them of Christian Education opportunities.
- Provide resources to parents to assist them in teaching their children.
- Assist the Christian Education Committee with Child Safety Policies for the Church.
- Attend regular staff meetings and lead Christian Education meetings to communicate and connect Christian Education activities to the overall ministry of Lennox Ebenezer.