

## Assistant Pastor

### Job Description

#### Position Profile:

First Scots Presbyterian Church is seeking an assistant pastor who will fill a number of vital roles in the ministry. This pastoral position is intended to serve in the work of the shepherding, preaching, discipleship, and community outreach ministries of the church. The assistant pastor will be an ordained position fit for a man who is a self-starter, who has administrative experience, and who passionately engages at the relational level with people of all backgrounds. The assistant pastor will preach regularly, visit in homes, oversee the work of the youth ministry and Christian education programs, and help coordinate outreach. Because First Scots aims to be a church-planting church, the assistant pastor may also help to identify and build up a core group who would eventually plant a daughter church. The assistant pastor reports to the senior pastor and supports the ministry of both the senior pastor and the session through expressing leadership, administrative, pastoral, and teaching gifts.

#### Qualifications:

The minimum qualifications for the assistant pastor are:

- Graduate of a reformed seminary with at least a Master of Divinity (MDiv) degree
- PCA Ordained, ready to pursue ordination, or ordained in a reformed denomination and transferable to the Presbyterian Church in America (PCA)
- Broad pastoral ministry experience
- Proven track record of administrative and organizational abilities

#### Tasks:

- **Preach Regularly:** First Scots is committed to the ministry of the Word, sacraments, and prayer in the historic reformed tradition. The assistant pastor will regularly serve in a complementary role to the senior pastor by filling the pulpit, administering the sacraments, planning liturgy, and leading in corporate prayer.
- **Develop and Oversee the Christian Education of the Church:** We are working to grow a robust Christian education program. The assistant pastor will give significant guidance and oversight in the areas of teacher recruitment, training, and policy development for children's ministry, men's ministry, and women's ministry.
- **Outreach:** The assistant pastor will lead the vanguard in community outreach, both by his personal example, as well as by training others to do so.

- **Shepherding:** The assistant pastor will give oversight to our shepherding program, assist elders in doing visitation, and develop shepherding relationships with those inside and outside the church.
- **Church Planting:** The assistant pastor will help to identify and cultivate a core group who will be sent out to plant a daughter church if God makes such an opportunity clear.
- **Admin/ Other Tasks:** The assistant pastor will assist with administrative tasks and other needs of the church as directed by the senior pastor and/or session.
- **Reporting:** The assistant pastor will report to the senior pastor on a weekly basis, and will report monthly at session meetings.
- **Church Life:** The assistant pastor will be a vital part of the culture of First Scots, and will aim to build up the congregation to do the work of ministry, and will aim to live in harmony with all.
- **Personal Piety:** The assistant pastor must aim to maintain a personal prayer and devotional life that inspires others, and must lead his family in such a way as to set an example for the congregation.

### **Church Profile:**

First Scots is a 5-year-old church planted by 25 individuals who had been members of the mainline Presbyterian denomination but wanted to see a biblical Presbyterian Church be established in north Beaufort County. While greater Beaufort County has had two other PCA churches for more than a decade, the area north of the Broad River has not had any reformed churches. With over 17,000 military personnel and a population of over 50,000, this was long overdue.

The group called recent seminary graduate and Beaufort native Alex Mark (RTS-Charlotte) to be the church planter and organizing pastor in June 2013. The group immediately began meeting in corporate worship, and the Mark family began using their existing local networks to reach others in the community.

In Summer/ Fall 2016, candidates for elder began an officer training program. From that process, three candidates were approved by the presbytery and elected by the congregation. They were installed and the church was particularized in February 2017. Our first deacons were installed in January 2018.

In 2016, First Scots purchased almost 5 acres of land on the north side of town. After a season of stewardship training, the congregation made significant financial commitments so that work could begin on a building that included a sanctuary with seating for 330, a fellowship hall, classrooms, and office space. Construction began in March 2019, and they hope to occupy the building by the end of 2019.

First Scots currently has a total membership of 170, including 18 non-communicant members. We meet year-round for Sunday school of all ages at 9:30AM, and worship begins at 10:40.

We currently have four ruling elders and three deacons. Two of our ruling elders have a PCA background, as do two deacons. For the vast majority of our congregation, First Scots is the first PCA/ Reformed church they have attended.

First Scots currently employs one full-time teaching elder, one part-time Director of Ministry, and one part-time office administrator.

**Philosophy of Ministry:**

The Mission of First Scots Presbyterian Church of Beaufort is to glorify God by producing mature disciples of all ages who will reach Beaufort and then the world with the Gospel of salvation in Jesus Christ.

**Vision:**

The vision of First Scots is to establish & maintain a culture in which our congregation is committed to reverent worship, expository preaching, confessional theology, sincere fellowship, robust family discipleship, healthy marriage, personal piety, and humble passion for Christ.

We believe that those marks should not be confined to the church setting on Sunday morning, but should be carried out into the mission field of Beaufort so that the lost may see the beauty of the risen Lord Jesus Christ. We hope to equip every member not only to glorify God and enjoy Him forever, but also to stand firm in their faith by intelligently and relevantly communicating it to all who may wonder why they have such hope.

**Contact:**

If you would like to submit your resume (and Ministerial Data Form if available), please send it to [admin@firstscotsbeaufort.org](mailto:admin@firstscotsbeaufort.org).