



**New Life Presbyterian Church of Escondido**  
**Director of Worship**  
**Description of Position**

New Life Presbyterian Church of Escondido, California ("New Life") is a member of the Presbyterian Church in America ("PCA"). New Life started in 1977 as a home Bible study and worship services formally began in 1978. New Life moved to its present facility in Escondido in 1985. In 1989, New Life realigned its denominational affiliation from the Orthodox Presbyterian Church to the PCA. New Life operates in a Presbyterian form of representative church government and the elders are elected by the members of the congregation. The Senior Pastor, as well as the associate pastors and ruling elders, comprise the Session and are responsible for the spiritual oversight and governance of New Life. There are twenty elders currently serving on the Session. Currently, New Life has three full-time pastors and oversees four church plants in the San Diego area.

- I. **Position Title:** Director of Worship
- II. **Position Summary:** The Director of Worship will lead the worship ministry of New Life
- III. **Reporting Relationship:** The Director of Worship will report directly to the Executive Pastor
- IV. **Areas of Oversight:** Sunday Worship Services, Worship Team Ministry, Audio/Visual Ministry
- V. **Duties and Responsibilities**
  - Serve as the primary leader of Sunday Worship Services ("Services") with the following specific responsibilities:
    - Plan New Life's Services in consultation with appropriate staff
    - Select music for New Life's Services
    - Communicate details of Services to appropriate staff
    - Serve as musical leader for the musicians and vocalists involved with Services
    - Providing Biblical/theological content during Services as appropriate
    - Interface with the audio/visual director and volunteers regarding logistical aspects of setup and tear down of musical, vocal, audio/visual equipment for Services
    - Prepare for and conduct weekly music and vocal rehearsals for Services
    - Coordinate and arrange for special musical and vocal programs for Services during holidays and other occasions in consultation with appropriate staff
    - Coordinate and arrange for periodic appearances of outside musicians and vocalists at Services in consultation with appropriate staff
    - Manage New Life's library of music and related licensing policies and requirements
  - Leadership Development and Administration:
    - Recruit, develop and train leaders of the music, vocal, audio and visual ministries
    - Manage scheduling of the music and vocal volunteers for Services

- Manage procurement, maintenance, repair, storage and security of musical equipment of New Life in consultation with appropriate staff
- Attend staff meetings
- Further the vision, mission and values of New Life
- Be available for other duties as determined by appropriate staff
- Coordinate with the audio/visual director regarding scheduling and audio/visual needs

**VI. Qualifications**

- Undergraduate degree; advanced degree from seminary preferred, but not required
- Musical (piano and/or guitar preferred) and vocal abilities and experience
- Experience in instrumental and vocal/choir arrangement
- Knowledge of and appreciation for theologically appropriate traditional and contemporary music
- Employment and volunteer experience demonstrating spiritual, relational and emotional maturity
- Experience and demonstrated ability to appropriately lead a church congregation in worship
- Experience and demonstrated skill in developing and leading teams of staff and volunteers
- Experience and passion for worship ministries
- Excellent verbal and written communications skills
- Excellent organizational and planning skills
- Computer skills, including musical notation software, G Suite and social media
- Willingness to learn New Life's content and communication software
- Supports the vision, mission and values of New Life

**VII. Compensation**

- Full-time position with salary commensurate with education and experience
- Benefit package

**VIII. How to Apply**

- Please send a cover letter and resume to [church.office@newlifepca.com](mailto:church.office@newlifepca.com)

### 3. Director of Worship

New Life Presbyterian Church of Escondido, California (“New Life”) is a member of the Presbyterian Church in America (“PCA”). We are currently seeking a Director of Worship. The Director of worship will serve as the primary leader of Sunday Worship services by planning services, serving as the musical leader for the musicians and vocalists, among other duties within the scope of the position. New Life operates in a Presbyterian form of representative church government and the elders are elected by the members of the congregation. The Senior Pastor, as well as the associate pastors and ruling elders, comprise the Session and are responsible for the spiritual oversight and governance of New Life. There are twenty elders currently serving on the Session. Currently, New Life has three full-time pastors and oversees four church plants in the San Diego area. For information contact [church.office@newlifepca.com](mailto:church.office@newlifepca.com).