



## **JOB DESCRIPTION**

**TITLE:** Assistant Pastor of Hispanic Ministries  
**REPORTS TO:** Harry Long  
**POSTED:** October 2018

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### **POSITION SUMMARY:**

Part time Assistant Pastor of Hispanic Ministries to lead Sycamore Presbyterian Church's Hispanic congregation in Sunday Worship Services, lay leadership development, coordinating the Hispanic Adult Fellowship, shepherding and leading/supervising Bible Studies. He will lead outreach through our ESL ministry and promoting partnerships with other mission and outreach related ministries in our community.

### **ROLES AND RESPONSIBILITIES:**

- Assist in providing shepherding to the Hispanic population in the congregation.
- Plan, organize, and lead outreach efforts into the Hispanic community with the assistance of those who are already a part of our congregation.
- Lead a Spanish Bible Study.
- Regularly teach Sunday school.
- Provide fellowship opportunities for the Hispanic congregation.
- In conjunction with ministry staff plan, organize, and execute ideas to build relationships between the English speaking and Spanish speaking portions of the congregation.
- In conjunction with Pastoral staff plan weekly Spanish worship service.
- Preach regularly in the Spanish Service and as needed in English Services
- Help plan our quarterly bilingual services.
- Assist the Deacons in administering mercy and justice ministries in the Hispanic community.
- Complete other duties as assigned by the Senior Pastor and Assistant Pastor.
- Lay leadership development.
- Community Outreach through our ESL ministry, Local Impact Team, and other outreach activities.
- Estimated 20 hours per week.



**SYCAMORE**  
**PRESBYTERIAN**  
Committed to Christ & His Word

**POSITION REQUIREMENTS:**

**Qualifications**

- Sinner saved by grace
- Vibrant Spirit-empowered relationship with God through Jesus Christ
- Humble and teachable leader that is committed to serving others
- Passionate about the vision and philosophy of SPC
- Instincts and ability to embody SPC's sta□ culture
- Demonstrated leadership, e□ective people skills, and ability to gather people
- Bilingual, comfortably conversant in English and Spanish, with a preference for someone whose native tongue is Spanish.
- A love for the Hispanic community
- Affirm the doctrine of the PCA as found the Westminster Standards and Book of Church Order.

**COMPENSATION:**

- Salary is in accordance with established SPC Pastoral compensation policy. (\$1500-2150/monthly)
- Benefits (Vacation, Ministry Expense, Cell Phone Allowance, Mileage)