

**Covenant Church, Holland, MI ~ Great Lakes Presbytery**  
1015 E. 32<sup>nd</sup> St. Holland, MI – 49423 ~ 616-355-2036 ~ Covenantprez.com  
Please submit a PDF by email attachment to: KeKlett60@gmail.com

**Education & Family Ministries Pastor**

The E & FM position has been established in order to provide an effectively coordinated education and family ministry with a special emphasis on Youth at CPC. The position will require both hands on involvement in a variety of ministries and the capability to initiate, organize, promote, and staff programs with volunteers from the congregation. This is a salaried position. The individual holding this position is accountable to the Session, the Education Committee and is under the direct supervision of the Senior Pastor. There is an emphasis on administration, organizational skills as well as teaching/preaching abilities.

**Requirements**

- A Master of Divinity
- License/Ordainable in the PCA
- Adherence to the Reformed Standards
- Commitment to Morning and Evening Lord's Day Worship Services

**Preferences**

- Married
- Between the ages of 25-45
- Willing to Commit to 5 years barring a clear call to another ministry

**Compensation:** Total package 65-75,000 (includes Health benefits)

**Responsibilities**

**I. Oversee** Education in General: *In Conjunction with the Ed. Committee*

- A. Chair the Education Committee
- B. Sunday School Program
- C. Bible Studies: Weekday Studies for Various Groups
- D. Small Group Ministry
  - 1. Jr. & Sr. High Youth Group Lead: Responsible for Direct Involvement
  - 2. College & Career
  - 3. Young Marrieds
  - 4. Young Men's / Women's
  - 5. Regional/Topical Small Groups
- E. Family Night Activities
- F. Coordinate and Oversee an Effective Catechism Program

**II. Staff** Effectively Motivate, Recruit & Equip staff for All Programs

**III. Teach:** Sunday School Class [Jr. or Sr. High] and other contexts as suitable

- A. Bible
- B. Catechism
- C. Classes to Equip Teachers

**IV. Promote:** All related Education & Youth information to the Congregation and Community

**V. Pastoral Duties**

- A. Follow Up on Youth in the Church
- B. Visit Senior Citizens / "Shut ins" / sick in the Congregation

**VI. Outreach**

- A. Seek Opportunities to Minister in School Chapel Services
- B. Explore ways the Youth can participate in Mercy/Outreach ministries
- C. Explore Possibilities to minister to Hope College Students

**VII. Worship Responsibilities**

- A. Help Lead Worship Services
- B. Serve as Regular Pulpit Supply