

**Position:** Assistant Pastor/Director of Youth Ministry

Wheatland Presbyterian Church is a congregation of the PCA in Lancaster, Pennsylvania. We are a growing congregation on the west end of Lancaster City made up of people from both city and suburb. We are seeking to fill the position of Director/Assistant Pastor to Youth (grades 7-12). We are committed to integrating our students into the life of our congregation as disciples of Jesus Christ. While the Director/Pastor will have primary responsibilities to all facets of Youth Ministry, they will also have secondary responsibilities to either our Children's Ministry or our Outreach efforts.

**Purpose:** To come alongside parents by leading a ministry that loves, serves, and teaches the students (7th – 12th grade) at Wheatland and in the surrounding community and that moves them, by God's grace, toward a personal, active, discerning, and maturing faith in Jesus Christ and an active life of sacrifice and service as a member of our congregation.

**Accountable To:** The Session, reporting directly to a member of the Pastoral Staff

**Qualifications:**

- A personal, active, discerning, and maturing faith in Jesus Christ
- A strong knowledge of and commitment to teach the Bible and to the reformed system of doctrine laid out in the Westminster Confession of Faith and its Catechisms.
- A love for students and an ability and passion to teach, shepherd, lead, counsel, engage and enjoy them in a winsome, gospel-centered manner.
- An ability to relate to adults (especially parents and other staff) as well as students
- An ability to recruit and lead a volunteer leadership team
- An ability to plan and execute youth related ministry events, retreats, mission trips, etc
- A four-year college degree; PREFER: prior youth ministry experience; PREFER: Seminary degree and ordained/ordainable in the PCA.

**Primary Responsibilities:**

- Continue developing the ministry in line with our *Philosophies and Priorities*
- Plan and execute weekly Sunday School and Youth Group activities
- Plan and execute retreats, socials, service projects, summer activities, and mission trips
- Provide faithful teaching of God's Word at Sunday School, Youth Group, etc.
- Provide/Seek opportunities to build relationships, evangelize, disciple, and counsel students outside of Youth Group and Sunday School
- Recruit, lead, and equip a volunteer leadership team to aid in all aspects of the ministry
- Love and serve the parents of the students through effective communication, resources, and care for their children
- Attend annual training and engage with resources that spur continual growth in ministry

**Other pastoral responsibilities:** assisting in either Outreach (local and global missions) or Children's Ministry and worship leading, preaching, etc. as gifting and opportunity allow

**Compensation:** Full-time position with compensation commensurate with education and experience.

## **Director (or Assistant Pastor) of Youth Job Description**

### **Summary**

The Director/Assistant Pastor of Youth will invest 40 hours per week equipping believers to lovingly confront our generation with the gospel of Jesus Christ by overseeing the youth ministry (7<sup>th</sup>-12<sup>th</sup> grade) of Wheatland Presbyterian Church. The 40 hours will also include the secondary responsibility of Children's Ministry or Outreach.

### **General**

1. Meet regularly with the pastor(s) for mutual encouragement, prayer, accountability and planning
2. Demonstrate an ability to work with youth
3. Be able to clearly and winsomely articulate the gospel
4. Demonstrate an ability to lead others by training, modeling, and delegating

### **Youth Ministry**

1. Recruiting and equipping volunteer youth staff who will lead the youth ministry
2. Implement the church's vision for discipling youth within the church, which equips parents in their responsibility to raise godly children.
3. Plan and lead Sunday night gatherings and Sunday School
4. Lead a monthly Senior High Bible Study
5. Organize/Attend a Fall Retreat and Presbytery-wide Breakaway Retreat
6. Communicating regularly with families and the congregation about the youth ministry.
7. Develop a strategy with the volunteer youth staff for reaching out to youth outside the church family.
8. Advise the Session regarding the youth ministry budget and oversee the budget approved by Session.
9. Contacting and discipling students alongside the volunteer youth staff.

*\*The Director/Assistant Pastor of Youth will also have secondary responsibilities in either Children's Ministry or Outreach. Those responsibilities are described below...*

### **Children's Ministry**

1. Organize and maintain the background check database for staff and volunteers
2. Provide vision and leadership to children's ministry team
3. Provide oversight to nursery coordinators
4. Recruit and lead volunteers who teach Children's Worship Training, which assists children (ages 4 – 1<sup>st</sup> grade) in understanding the basics of the gospel
5. Plan and implement the Wheatland Kid's Bulletin, which assists children (2<sup>nd</sup> grade – 6<sup>th</sup> grade) in engaging with the worship service and the sermon.
6. Seek ways to help 5<sup>th</sup> and 6<sup>th</sup> graders transition from the children's ministry into youth ministry

### **Outreach**

1. Implement the session's vision for Wheatland's outreach into the community in consultation with the Pastoral staff
2. Serve as chair of the missions committee overseeing the local and global outreach of the church
3. Provide the vision, organization, logistical administration, and recruiting for any Short-term missions trips
4. Alongside the ESL Director, assist in providing direction for the ESL ministry, ensuring that it continues to provide a quality ESL program
5. Oversee the development of new areas in which the ESL ministry can grow beyond the English classes we already offer, particularly with an eye toward reaching the children of our ESL students who are on our campus each Wednesday evening

**Formal Application:**

We will be accepting applications through May 24<sup>th</sup>. To apply please send a resume along with a one-page cover letter that introduces yourself and connects your skills and experience to the position as outlined above to [office@wheatlandpca.org](mailto:office@wheatlandpca.org)