

PACIFIC CROSSROADS CHURCH

LEADERSHIP POSITION DESCRIPTION

Position Title: Assistant Pastor of Outreach and Mission
Date Prepared: March 2018

Principal Function

Responsible for all theological aspects of Outreach and Mission, while creating a culture of evangelism at Pacific Crossroads Church (PCC).

Specific Responsibilities

Evangelism

- Oversee and manage all aspects of outreach and evangelism, including outreach to non-believers and training believers to share the gospel.
- In partnership with other ministry teams, develop and implement a long-term strategy to create an investing and invite culture for non-believers at PCC.
- Develop evangelism best practices, including training and empowering our leaders and congregants to share the gospel
- Actively seek out relationships with non-believers in order to share the gospel.
- Develop and lead workshops and seminars that promote outreach in Los Angeles.
- Work closely with the Director of Connection to create an environment at PCC where newcomers feel welcomed.

Mission

- Provide theological support for all Send team initiatives, ensuring alignment with PCC vision and mission.
- Be a champion for the Send Team, recognizing and encouraging congregants to be sent out in order to grow as disciples of Christ.
- Global Missions
 - Provide theological support to the Global Missions team to ensure that our efforts are gospel-centered and aligned with our overall mission and vision.
 - Provide support in developing out training content for short-term teams, long-term missionary care and strategic planning to ensure alignment. Be a member of the missions committee.
- Hope For Los Angeles (HFLA)
 - Provide theological support to the HFLA team to ensure that our efforts are gospel-centered and aligned with our overall mission and vision.
 - Provide support in developing out leader training and support and strategic planning to ensure alignment.

- Church Planting
 - Be the point of contact for prospective church planters and church planting organizations.
 - Partner with Senior Director of Send to conduct first screenings of potential candidates and make recommendations to session for next steps.
 - Ensure visibility for church planting at PCC to our staff, leaders and community.
 - Work with communications team to ensure church plants are visible on website and other communication tools.
 - Articulate the vision for church planting at PCC to staff and leaders.
 - Be the primary point of contact for PCC church planters, ensuring they have the resources and support from PCC as they plant.

Other Responsibilities

- Fulfill pastoral duties including, but not limited to:
 - Sunday responsibilities
 - Work at all three PCC services (8am-1pm at Santa Monica High School, 4pm-7pm at St. John's).
 - Be visible and present to congregants
 - Conduct Announcements, moments in the service, Lord's Supper and Baptisms (as requested by the Director of Worship)
 - Care
 - Be available for those requesting or needing care from a pastor. This includes answering questions, counseling, visitations, weddings, etc.

Additional Responsibilities

- Be an ordained Presbyterian Church in America (PCA) pastor or be in the process of ordination through the PCA.
- Maintain a vital and growing personal walk with the Lord through committed Bible Study, prayer and meditation.
- Adhere to all policies in the Employee Handbook.
- This position will be expected to work all three Sunday services.
- Be available on weekends and evenings as requested by the leadership of PCC.

To apply, please email your cover letter and resume to marie@pacificcrossroads.org.