



Truth Point Church

CHILDREN'S MINISTRY DIRECTOR

Church Profile: Truth Point Church is an 8-year-old PCA, Bible-based, gospel-centered church located in West Palm Beach, Florida. Our mission is to join God in pointing people to the truth of the gospel. Our vision is to see our city and the world make much of Jesus. Our strategy is to be a multiplying church through equipping the saints and church planting.

Position Overview: The Children's Ministry Director (CMD) will work with the children of TPC to know, love and walk with Christ. To achieve this, the CMD oversees classroom materials and management, curriculum selection and implementation, volunteer recruitment and training, and program budgeting and planning. The CMD will also work closely with Nursery Director.

Specific Responsibilities

- Creates a safe and joyful atmosphere of learning within the Sunday School classrooms
- Evaluates and appropriates curriculum (ordering, organizing, and distributing curriculum, resources, teaching aids, and other instructional materials to volunteers)
- Creates an annual teaching plan
- Recruits, trains, supervises, motivates and encourages volunteers
- Oversees annual events and activities such as Vacation Bible School, Easter & Christmas Children's Choir, Fall Festival, and church picnics
- Familiar with the Nursery Program (the Nursery Director will work closely with the CMD)
- Operates program within annual budget and maintains accurate registration/ attendance reports
- Attends weekly staff meetings

Qualifications

- College degree (preferred)
- Experience/ proven track record of working with children
- Administratively must be well organized, able to plan ahead, with basic computer and graphics skills
- Strategic thinker with strong communication skills
- First Aid/ CPR qualified (or willing to obtain qualification)
- Must be a Christian who supports the PCA and Truth Point Church's doctrine and vision
- Must be willing to join or transfer membership upon hire

Hours: 25-30 hours per week. These hours include Sundays from 8:30AM to 1PM at the church to oversee the Sunday School program and Tuesdays from 9AM to 1PM at the church office for staff meetings. All other hours may be worked from the church office or from home.

Salary: \$26,000-\$31,200/year, health benefits, 10 vacation days per year and an awesome work environment (great co-workers and nice South Florida weather!).

Contact: Clint Delaplane at clintd@truthpoint.org