

# **TrinKids Director (Full-Time)**

Trinity Presbyterian Church

Tuscaloosa, AL

[www.trinitytuscaloosa.org](http://www.trinitytuscaloosa.org)

Compensation: Commensurate with experience

Reports to: Associate Pastor

## **Job Description**

- Implement developed systems for Sunday School, TrinKids Worship, and TrinKids PM
  - Recruit and retain teachers/leaders for all three programs
  - Coordinate teacher/leader schedules for all three programs
  - Run all three programs with volunteer support (the Director is not necessarily the point person for all events/programs, but knows how to delegate responsibility when necessary).
  - Lead ongoing teacher/leader training and feedback in collaboration with Administrative Pastor
  - Resource teachers/leaders with curriculum selected in collaboration with Administrative Pastor
- Implement communication systems for parents, volunteers, and congregation.
- Oversee budget for children's and nursery.
- Promote TrinKids to the broader church and Tuscaloosa community.
- Develop and run 2-3 outreach events/year (including VBS).
- In collaboration with Nursery Assistant, oversee all aspects of our Nursery Ministry including curriculum, volunteers, safety, and promotion.
- Serve as chair of the Children's Ministry Team.
- Minister to the needs of children and families in collaboration with the Associate Pastor.

## **Requirements**

- A love for Jesus, his church, and his people.
- Motivated self-starter
- Obvious love for children
- Creative problem solver
- Energetic and outgoing personality
- Good recruiter and trainer of volunteers
- Effective teacher.

## **Qualifications**

- Demonstrated competence in administering programs and leading people.
- Computer knowledge in word processing and presentation tools (Keynote is a plus).
- Degrees in education/child development and/or seminary education a plus, but not necessary.

Those interested in applying for this position should send a resume to Chris Ammen at [cammen@trinitytuscaloosa.org](mailto:cammen@trinitytuscaloosa.org) no later than March 1, 2018.