

Danville Presbyterian Church (PCA) Pastoral Job Description

Position Type: Pastor – Solo

Position Title: Pastor

Job Description

Danville Presbyterian Church, a member of the Presbyterian Church in America (PCA), is seeking a full time pastor for our congregation in Danville, CA, a suburban community located in the San Ramon Valley of the San Francisco Bay Area. Responsibilities include planning and leading weekly worship services and faithfully shepherding the congregation (currently numbering about 35 souls). Our congregation is a mix of young families and older couples with adult children.

Our worship services are characterized by a heavy emphasis on the reading and preaching of God’s Word, the singing of psalms and hymns, and monthly communion. The Session encourages families to include their children in the worship service. We are committed to local and foreign missions, Christian education, and a regular midweek prayer and Bible study meeting.

Qualifications

- Meets the biblical requirements of a minister (1 Timothy 3:1-13, Titus 1:5-9)
- Must subscribe to the Westminster Confession of Faith, Westminster Shorter Catechism, and Westminster Larger Catechism
- Skilled in preaching and showing the congregation how God’s Word applies in the whole of life
- Committed to Christian education of our covenant children
- Divinity degree or equivalent education
- Must be in substantial agreement with the Mission and Vision Statement of Danville Presbyterian Church
- The following are major issues that an applicant must affirm:
 - I am 100 percent pro-life and believe that all abortifacients kill an unborn child. I am also opposed to suicide, including physician assisted suicide.
 - I believe in a literal six-day creation and Noah’s worldwide flood. I do not believe in macro evolution or theistic evolution.
 - I believe that the office of deacon and elder are open only to men.
 - I will support and encourage the congregation to impact the culture by taking an active role in political issues (see Danville Presbyterian Church “Mission Statement, Vision Statement, and Theology and Form of Worship”).
 - I believe in Elder led worship (by Teaching Elders and Ruling Elders)

- I support and will maintain a worship service that includes primarily Psalms and Hymns that have a theologically sound message and a melody that the congregation can follow.
- I am willing to submit to a background check and drug test.

Responsibilities

- Plan and lead Sunday worship with administration of the sacraments
- Preach, admonish, teach, rebuke, and equip the saints
- Moderate the Session
- Do the work of a pastor (shepherd), along with the elders
 - Engage personally in the lives of church members
 - Conduct formal and informal home visits
 - Provide spiritual counseling; keep elders informed of all concerns related to session actions
 - Conduct personal discipleship and discipleship training
 - Lead a weekly Bible Study/Prayer Meeting
 - Lead a class for membership preparation
- Do the work of an evangelist
 - Engage in personal evangelism
 - Actively and regularly invite outsiders to church events
 - Follow up promptly with visitors and contacts
 - Make outreach and evangelism visible and integral parts of ministry
- Oversee the church together with elders
 - Prayer & Fasting
 - Administering church discipline and restoration
 - Praying for the sick
 - Setting goals, initiating and delegating action, implementing assignments, and assessing progress
 - Carrying out Session decisions
 - Keeping and maintaining church records
- Develop and maintain good relationships with the clergy in our local community
- Maintain professionalism in all aspects of life, including social media and all personal communications
- Follow the Book of Church Order (BCO) of the Presbyterian Church in America (PCA)

Expected Start Date: As soon as possible

Application Instructions

Interested candidates should submit their resume, PCA Ministerial Data Form ([MDF](#)), and testimony to the chairman of the Pastor Search Committee, Brian Eschen, at brianeschen@sbcglobal.net.

Name of Church: Danville Presbyterian Church

Denomination: Presbyterian Church in America

City: Danville, California

Contact Name: Brian Eschen

Contact Person: Pastor Search Committee Chairman

Phone: (925) 980-6169

Email: brianeschen@sbcglobal.net