



## The Opportunity

Lexington Presbyterian Church (LPC) is located in the midlands of South Carolina. Historically a small agricultural town that also served as a bedroom community to the state's capitol, Lexington has experienced tremendous growth over the last 40 years. Lexington is a thriving, family-oriented community with strong schools and a growing economy.

LPC has been present for much of that growth, transitioning from a small church plant to a solid church of 400 – 500 members. A full history of the church can be found [here](#).

At this time LPC is seeking a critical ministry position that will help the church grow in its disciple making capacity. The Ministry Director position will work very closely with the senior pastor to oversee and lead the operational and disciple-making ministries of the church. The position will provide opportunities for teaching in different settings, but an emphasis will be placed on operational excellence, group oversight, and leadership development. The following characteristics will be required for the person ultimately selected for the position:

- Ability to teach; strong theological understanding
- Ability to articulate a clear philosophy of ministry
- Ability to lead ministry staff and professional/administrative staff
- Experience and skill with leadership development
- Excellent communication skills, both orally and in writing
- Experience with strategic planning
- Understanding of financial management and budgeting issues
- Understanding of HR and organizational issues
- Ability to develop a strong connection with the senior pastor
- Demonstrated capacity for both leadership (leading people/leading change) and management (overseeing the execution of tasks to accomplish the priorities of the church)

If this sounds like an opportunity that closely aligns with your background, experience, gifts, and interests, please submit a cover letter, current resume, and a one-page summary of your philosophy of ministry to [ministrydirectorsearch@lexingtonpca.org](mailto:ministrydirectorsearch@lexingtonpca.org). The search will continue over the summer, but applications received before January 19, 2018 will be assured to receive full consideration.



**Lexington Presbyterian Church  
Ministry Director**

**Job Description**

**General**

The Ministry Director will work to lead Lexington Presbyterian Church in pursuing its mission. He reports to the Senior Pastor.

**1. Ministry Strategist**

- Regularly evaluate the clarity and relevance of our mission.
- Work to align programs, personnel and members with our mission.
- Assist in setting measurable and realistic congregational, volunteer and staff goals.
- Develop new ministries.
- Mentor and develop both staff and congregational leaders.

**2. Staff Overseer**

- Plan and lead staff meetings.
- Plan and organize elder meetings which will be moderated by the Senior Pastor.
- Meet regularly with staff, encouraging and evaluating pursuit of ministry goals.
- Plan and assist in semiannual elder retreat for church evaluation and planning.
- Oversee staff evaluation, compensation, and other human resource matters.
- Initiate and oversee the annual budget process.

**3. Group Overseer**

- Teach in appropriate venues on discipleship and group development.
- Develop and maintain groups for welcome, word, worship, fellowship and prayer.
- Cultivate new leaders within and through existing groups.

**Qualifications:**

- Bachelor's degree required. Graduate degree in theology and or management preferred.
- Knowledge of the Presbyterian Church in America, possessing doctrine and character consistent with ordination to the office of elder. Teaching Elder preferred but not required.
- Proven record of group leadership and development preferably within the Church or other volunteer organizations.