

St. Paul's Presbyterian Church
Senior Pastor Position Description
Revised 10/22/17

Principal Function: The Senior Pastor is responsible to the Session for maintaining and communicating the vision of St. Paul's Presbyterian Church (SPPC) as it is expressed in our seven-fold Ministry Model. This model encompasses: Worship, Education, Community, Local Outreach, Global Missions, Children's, and Youth Ministries. The primary tasks are: vision cultivation, preaching, teaching, discipleship of staff and existing leadership, development of future leadership and pastoral duties. In addition, the Senior Pastor will give expression to the connectional nature of the church by participation in strategic Presbytery and denominational activities.

Requirements of the Position

A. Vision Cultivation

1. In collaboration with the Session, drive the process of enhancing and refining the vision of St. Paul's.
2. Be the primary champion and communicator of the vision to the congregation.
3. Report on vision progress or concerns related to progress of the vision.

B. Worship and Teaching

1. Plan and lead the worship services, to include preaching at the morning services, and sharing preaching responsibilities at the evening and other services as appropriate.
2. Ensure all worship services are vibrant, liturgical expressions of our reformed heritage, where the gospel is proclaimed each Sunday in its fullest.
3. Teach in the adult education program on a periodic basis, to include classes designed to acquaint new attenders with the reformed faith and the distinctives of our church and denomination.

C. Leadership

1. Directly supervise the Senior Staff. Have regular contact with staff to ensure the smooth functioning of all aspects of ministry. Meet with those staff directly supervised at least weekly. Maintain a mentoring relationship with all staff members.
2. Approve agenda and moderate Session meetings and participate regularly in Deacon meetings.
3. Establish and maintain an on-going discipling relationship with all officers, and their families, through individual meetings and group gatherings.
4. Approve design and actively participate in leadership development program for prospective new officers; identify men with potential for leadership positions and establish them on a course that will prepare them for leadership according to their gifts.
5. Mentor and encourage, through regular contact, those seminarians involved at St. Paul's to provide a firm grounding in the pastoral ministry and the distinctives of liturgical worship.

D. Outreach, Assimilation and Pastoral Care

1. Though coordination and direct supervision of these responsibilities can be delegated, the Sr. Pastor is the Shepherd of the Flock, and has overarching responsibility for outreach, assimilation and pastoral care.

E. Presbytery and Denominational Activities

1. Fulfill responsibilities as assigned by the Central Florida Presbytery and/or any of the committees of the PCA; coordinate with the Session prior to accepting responsibilities.
2. Attend Presbytery meetings and the General Assembly as the primary representative of the Session and congregation. Provide reports to Session and congregation on those meetings.

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Qualifications of the Position

A. Spiritual and Personal

1. The Senior Pastor must be examined, licensed, and ordained in the Presbyterian Church in America by the Central Florida Presbytery. His spiritual standing and credentials will be in accord with the presbytery standards, which will include embracing the Confessional Standards of the Presbyterian Church in America and meeting all other requirements for ordination in the denomination.
2. Philosophy of worship clearly reflects a reformed world and life view, as well as a commitment to liturgical worship.
3. Evident gifts in preaching, teaching, vision cultivation, pastoral care and building relationships.
4. Committed to the vision and purpose for ministry of St. Paul's Church and can whole-heartedly support the Session as the ruling body in the church.
5. Communication skills necessary to continually communicate a growing vision for worship to the St. Paul's family.

B. Professional

1. Masters of Divinity degree from an accredited seminary.
2. Extensive pastoral experience.
3. Demonstrated ability in the areas of responsibility outlined herein.
4. Evidence of significant study, understanding, and application of the reformed faith.
5. Leadership skills necessary to manage multiple projects and people, and to recruit, train, encourage, motivate and equip others for the Lord's work.
6. High level of motivation and personal accountability; must be a team player.