

Job Title: College and Career Director

Reports to: Head of Staff

Job Purpose: This position oversees the College and QuarterLife ministries, implementing and directing their vision, and ensuring the ministries are aligned to the overall philosophy of ministry of the church.

Essential Functions:

Overall

- Follow the strategic guidance of the Senior Pastor, provide leadership and direction to their area of ministry.
- In cooperation with the Head of Staff, develop a programmatic budget.
- Perform administrative tasks such as organizing and managing volunteers, organizing and maintaining programs and processes.
- Recruit, train, develop, evaluate, and encourage volunteers within their area of ministry. Establish a process and structure in order to maintain the highest level of volunteer commitment and effectiveness.
- Look for ways to expand and further enhance general programming through special events, conferences, retreats, as age-level appropriate.
- The Director may be called upon to manage staff that reports to him/her. The Head of Staff will act as a consultant and provide guidance in this management as deemed necessary.
- Be an active and enthusiastic contributing participant in the overall function of the staff.

College Ministry

- Establish and maintain meaningful relationships with the covenant students in their ministry. This will include high school seniors as they prepare to enter your ministry.
- Develop and carry out ways to remain connected with the covenant students who are away at college as well as those who attend school locally.
- Lead the students in recognizing the importance of becoming part of a local body while away at school, following up with them during the school year on this and other spiritual habits.
- Develop programming activities for all students during their college breaks (Fall, Christmas, and Summer) as well as for students who are regularly at StoneBridge during the school year.

Career Ministry (QuarterLife)

- Lead the ministry with focus on growth, community, and service.
- Provide opportunities for the group to deepen their walk through regular Bible studies.
- Establish and maintain meaningful relationships, mentor, and counsel with singles and young married couples.
- Plan and implement special events throughout the year (retreats, socials, and service opportunities).
- Connect singles and young married couples to the larger body life of the church.

Qualifications:

Must have a demonstrated passion for Christ and his church. Must embrace the doctrine and theology of the Presbyterian Church in America. Must have a demonstrated passion for college students/young adults and growing them in their faith. Should possess excellent written and verbal communication skills, conflict management skills, and computer skills. Must possess a proven ability to work effectively with congregation, diverse individuals, and teams of volunteers. Demonstrated ability to teach and motivate.

Who we are:

StoneBridge Church Community is a body of believers who desire to build bridges of grace, here on earth, to advance the kingdom of God. We believe that the local church should be a foretaste of heaven itself. Some of the things you'll find at StoneBridge that demonstrate Christ's kingdom are:

- ❖ The centrality of the person and work of Jesus Christ
- ❖ Leaders devoted to the teaching and preaching of God's Word resulting in transformed lives
- ❖ A community of believers living out the gospel of grace
- ❖ Caring, authentic relationships
- ❖ Commitment to encouraging each other in our walk with Christ
- ❖ Worship services designed first to glorify Christ while also seeking to connect our hearts to His
- ❖ Our dependence on the power of prayer

Where we are:

We are located in Charlotte, NC, within the Piedmont region. Charlotte is the 16th largest U.S. city with a population of more than 800,000, making it the largest city in the region. Of the major metro centers in the Southeast, Charlotte has 7.4 million people living within a 100-mile radius, compared to Atlanta's 8.3 million.

The Charlotte area is home to over 35 colleges and universities, including campuses of Reformed Theological Seminary and Gordon-Conwell Theological Seminary.

Charlotte's many notable attractions include the Charlotte Ballet, Charlotte Symphony, North Carolina Blumenthal Performing Arts, Carolina Panthers (NFL), Charlotte Hornets (NBA), Charlotte Knights (AAA Baseball), Charlotte Independence (USL), Charlotte Hounds (Major League Lacrosse), two NASCAR Cup Series races and the NASCAR All-Star Race, the Wells Fargo Championship, the NASCAR Hall of Fame, Carowinds amusement park, and the U.S. National Whitewater Center.

To Apply:

Please send your resume and three letters of reference to jobs@stonebridge.org no later than December 15, 2017.