

Community Life and Operations Manager

Liberti Church Fairmount (PCA), Philadelphia, PA

To apply, please visit: <https://libertifairmount.janehires.com/Jobs/LD5LQ0LEokSV--hWleWgTw>

Job Overview and Requirements

Are you looking to help others in an urban neighborhood grow closer to God, develop the relationships they need to thrive in the city, and make a difference where they live? Then join our team at Liberti Church Fairmount! We are looking for someone warm, energetic, proactive, outgoing, creative, able to speak well publicly, apt with social media and electronic communications, organized, strong at gathering, delegating and putting teams together, and who is able to lead and manage projects well.

Main responsibility areas:

- *Relationships* - overseeing member and visitor relationships (i.e., anything that helps members and visitors to connect and use their gifts for the ministries of the church)
- *Operations* - overseeing the nuts and bolts of ministry operation (i.e., anything with a before, during, and after checklist; managing volunteers)
- *Planning* - Lead short-term (6-month) and long-term (18-month) planning process with leaders of our core ministries of Worship, Community, and Mercy.
- *Oversight of Support Staff* - overseeing support staff who serve in manual or clerical roles with daily to weekly outputs, such as the Worship Director, Family Ministry Teachers, and Bookkeeper.
- *Report to Senior Pastor* - work closely with the Senior Pastor in an empowering, collaborative environment with other part time staff and volunteers.

Baseline requirements

Faith -

You must believe and rely upon Jesus (rather than yourself) for your relationship to God. The Gospel is the way that we come alive spiritually, and it is also the way we grow spiritually. It is the good news about what Jesus has done on our behalf. It is also the very power of God which grows, changes, and shapes everything about us —our hearts and identities, our relationships and practices— in every area of our public and private lives. The Gospel underlies everything we do because it is not merely one department of our belief, but it is God's power which affects every area of our lives when we feel and think out its implications. Believing and relying upon Jesus is good news that can not only meet your needs, but transform who you are in every way from the inside out. Through Jesus, you're welcomed into real relationship with God, a new spiritual family called the Church, and you're given a spiritual power to make a difference in your neighborhood and city.

Preparation -

You must be preparing for or having completed your seminary training for vocational ministry. Although formal ordination is not a requirement, this role can be used to fulfill your seminary's mentored ministry program, or qualify as an internship proposal within the Presbyterian Church in America (PCA).

Availability -

This position needs to be filled before July 1, 2017.

Compensation and Benefits

Part-time: 29hrs/wk | Salary: \$40,539/yr | 2 Weeks Paid Vacation

About Liberti Church Fairmount

As a church, we are a part of the Liberti Network, with a shared freedom in Jesus Christ that changes the way we Worship, enter into Community, and show Mercy. All Liberti Network churches seek to live, speak, and serve as the very presence of Jesus in their particular neighborhoods and region. At Liberti Fairmount our ministries flow out of our shared freedom, values and mission. Put in everyday language, for our context:

Liberti Fairmount is a neighborhood church that wants to help you grow closer to God, grow in relationships that you need to thrive in Philly, and make a difference where you live.

Our ministries, which, benefit our members, visitors, and neighbors, flow from our commitment to:

Growing closer to God (Worship | Loving God)

Developing relationships for thriving in Philly (Community | Loving Others)

Making a difference where we live (Mercy | Loving the City)

Contact Info

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