



DIRECTOR OF CHILDREN'S MINISTRY

Christ Church Greensboro (CCG), a church planted six years ago in downtown Greensboro, NC, is a church of the Presbyterian Church in America (PCA). We are a growing church with about 350 members. Our mission statement is: "As a diverse community of people being transformed by the gospel, Christ Church Greensboro exists to help build a thriving city for all people by developing faithful followers of Jesus Christ who show and share God's grace in Greensboro, and to the ends of the earth." We gather for worship in a non-traditional facility we have purchased in a growing downtown area. Greensboro, a diverse city of 280,000 people, is home to the ACC, six colleges including UNC-Greensboro and N.C. A&T University, and many international refugees. Downtown we have a minor league baseball park, the International Civil Rights Center & Museum, the Greensboro Children's Museum, a brand new park (Lebauer Park), and soon to come Tanger Performing Arts Center. Though we are a young church we have a seasoned group of elders and deacons. To learn more about our church, please visit our website: www.ChristChurchGreensboro.org. You can also view our Facebook page. Interested candidates please submit your resume to Pastor Jeff Miller at jeff@ChristChurchGreensboro.org

Job Description:

The primary function of this position is to provide leadership, supervision, and coordination for all children's ministry activities and events (birth through 5th grade) for Christ Church Greensboro. In cooperation with the Associate Pastor, you will develop a strategy and implement a plan for our vision of equipping our children, their parents, and volunteers with the knowledge of God's character and his deep love for them.

Job Classification: Part Time (20 hours per week now, will expand as church grows)

Compensation: \$20,000 / Year.

Reporting to: Associate Pastor of Family Life

Qualifications:

- Appropriate Bachelors Level Degree or Equivalent.
- Demonstrated relational ability to lead and inspire people in a volunteer framework.
- Demonstrated strategic, organizational, shepherding, and managerial excellence.
- Demonstrated ability to lead children and their families.
- Strong working relationship with relevant staff.
- Strong understanding of the spiritual formation of children

Key Responsibilities:

1. Work with Associate Pastor to build and implement an integrated long-term plan for how Children's Ministry contributes to the family educational and spiritual formation and disciple-making efforts in our diverse community of believers.

2. Manages a rolling 2-year plan for curriculum, demographic needs driving space and equipment and supply requirements, and volunteer development.
3. Recruit, train, encourage, evaluate and appreciate all children's ministry volunteers.
4. Regularly attend staff meetings and update the Associate Pastor on guests new to the church who we encounter in the children's ministry.
5. Coordinate the Nursery for Sunday mornings using nursery captains and a church member rotation. Fill in when necessary.
6. Coordinate Children's Church for Sunday mornings with a rotating team of volunteers. Select and administer curriculum.
7. Coordinate Sunday School for children through 5th grade. Select and administer curriculum.
8. Coordinate Kids Connection – organize Home Group schedule, send reminders for service time, plan weekly activities, take pizza orders weekly.
9. Coordinate occasional child-care or children's ministry for special events (e.g. evening event or conference).
10. Coordinate occasional children's ministry special events (e.g. Gingerbread House Party, Kids Art in the Park, etc.).
11. Communicate to parents regarding pertinent information related to children's ministry.
12. Ensure a warm, clean, hospitable and safe environment for all children's ministry.
13. Manage children's ministry expenses within the CCG budget procedures.

The above is intended to describe the general content and requirement for performance of this job. It is not intended to be construed as an exhaustive statement of essential functions, responsibilities, or requirements.

February, 2017