

JOB DESCRIPTION

TITLE: Pastoral Intern (Worship, Community, or Missions)

REPORTS TO: David Stephenson

UPDATED: January 2017 (rolling applications)

POSITION SUMMARY

This position exists to develop pastoral talent with an emphasis on meeting current ministry needs at McLean Presbyterian Church (MPC) and church planting. David Stephenson oversees the overall internship program, and interns report directly to assigned ministry director. The intern program is designed to be a multi-year program rotating among three major ministry areas: worship, community, and missions. The goal is for the intern to complete seminary while serving at MPC in 2-4 years with the initial commitment being one year and renewable.

In the first year, this Pastoral Intern will primarily serve in one major ministry area, for example in worship: assisting with planning, preparing, hosting, leading and weekly sermon prep working directly under the Director of Worship and Senior Pastor. Other regular experiences include attendance at conferences, church retreats, staff training, and denominational meetings as well as one-one-on mentorship with the pastoral staff.

Subsequent years will be designed to address specific growth areas in the intern as well as meeting the needs of MPC with the goal of rotating the intern through worship, community, and missions.

ROLES AND RESPONSIBILITIES

Example Year 1: The Pastoral Intern will assist the Senior Pastor and Director of Worship with the development and implementation of a strategic worship plan. This includes, but is not limited to, preaching research, liturgy, special services, and mobilizing volunteers to advance the mission of MPC. The intern's primary objective is to serve, observe and learn best practices in worship.

- Work with the Director of Worship to develop and implement ministry plan
- Support Director of Worship by participating, serving, and assisting with worship planning team (staff), worship committee (elders and Board of Women), worship service teams (deacons), worship team and choir (musicians and a/v volunteer shepherding), prayer meeting, researching/writing liturgy, and leading in worship
- Participate in weekly preaching cohort luncheon with Senior Pastor and other interns
- Assist in identifying volunteers to host, organize, and promote worship ministries
- Ownership over one ministry (e.g. prayer meeting) area
- Complete other duties as assigned by the Senior Pastor and Director of Worship

Example Year 2: The Pastoral Intern will assist the Community Pastor and Director of Care with the development and implementation of a strategic formation and care plan. This includes, but is not limited to, discipleship, teaching, counseling, coordinating, and mobilizing volunteers to advance the mission of MPC. The intern's primary objective is to serve, observe and learn best practices in community.

- Work with the Community Pastor on developing and implementing ministry plan focused on increasing the spiritual depth (maturity) of MPC
- Support Director of Care in developing authentic, tenacious, and vulnerable community
- Assist in identifying volunteers to host, organize, and promote community ministries
- Participate in weekly preaching cohort luncheon with Senior Pastor and other interns
- Ownership over one ministry (e.g. Senior Saints) area assigned by Community Pastor
- Complete other duties as assigned by the Senior Pastor and Missions Pastor

Example Year 3: The Pastoral Intern will assist the Assistant Pastor and Director of Missions with the development and implementation of a strategic service and multiplication plan. This includes, but is not limited to, evangelism, teaching, leading, coordinating, and mobilizing volunteers to advance the mission of McLean Presbyterian Church. The intern's primary objective is to serve, observe and learn best practices in missions.

- Work with the Assistant Pastor on developing and implementing ministry plan focused on increasing the spiritual breadth (multiplication) of MPC
- Support Director of Missions in developing evangelism, mercy, and global efforts
- Participate in weekly preaching cohort luncheon with Senior Pastor and other interns
- Assist in identifying volunteers to host, organize, and promote mission ministries
- Complete other duties as assigned by the Senior Pastor and Assistant Pastors

GOALS AND OBJECTIVES

Annual goals and objectives to be completed by intern and supervisor include progress toward completion of the Potomac Presbytery internship requirements.

POSITION REQUIREMENTS

Qualifications

- Sinner saved by grace
- Vibrant Spirit-empowered relationship with God through Jesus Christ
- Humble and teachable leader that is committed to serving others
- Passionate about the vision and philosophy of MPC
- Instincts and ability to embody MPC's staff culture
- Demonstrated leadership potential, effective people skills, and ability to gather people
- Interest in pursuing ministry as vocation with gifts/interests in preaching and evangelism

FURTHER INFORMATION

Compensation

This position begins as soon as the right candidate is chosen (rolling applications) and is a full-time internship in conjunction with up to 8 hours (3 classes) per semester (plus winter/summer terms) at RTS Washington (tuition covered in full). Salary is in accordance with established MPC compensation policy.

Hiring Process

- Applicants will be asked to submit resume
- Applicants will be asked to supply at least three references
- Applicants must be able to pass a police background check
- Applicants, if chosen, will be asked to submit to process consisting of interviewing with Pastoral Team.

If Interested

Please submit a resume including references and a cover letter including your testimony to Nathan Newman at nathan@mcleanpres.org.