

Young Meadows Presbyterian Church, PCA
Montgomery, Alabama 36116 • 334.244.1385

Position Description- Worship Director

Young Meadows Church is a biblically based, evangelical, and reformed congregation in the conservative Presbyterian Church in America denomination. It has over 360 communing members, an average worship attendance of 210, an average Sunday School attendance of 150, an annual budget of approximately \$800,000 and has recently completed a building expansion that added 22,000 sq. ft. of education and fellowship space. There are two Sunday morning worship services that have been traditional in liturgy and music. The Session desires for the worship services to become blended services with all elements of worship being done with excellence.

The Worship Director reports directly to the Senior Pastor. As Young Meadows is divided into congregational volunteer service teams, the Worship Director will concurrently serve on, provide primary staff leadership and support, and work with the Worship & Music Team and the Lord's Day Team.

Worship

- Coordinate with pastors regarding Order of Worship for all Sunday services
- Design and schedule the worship elements for weekly hand-out bulletins
- Prepare and direct elements of worship

Music

(All music selected shall be biblically sound and will be amenable to content and doctrinal direction from the Senior Pastor or substitute preaching pastor).

- Select all music to be sung by congregation and choirs.
- Oversee pianists, instrumentalists, soloists, ensembles, and choirs.
- Recruit, lead, train, and rehearse adult choir, ensembles, and soloists.
- Train or disciple future music lay and professional leadership.
- Assist with music and worship preparation for weddings and funerals held at the church as requested by family members.
- Develop special events in coordination with other ministries of the church; for example, Christmas special music and Easter music.
- Manage the music related resources of the church; including, but not limited to:
 1. piano
 2. handbells and chimes
 3. music library

4. audio equipment

- Supervise and/or operate audio systems for all services
- Make and distribute CDs as needed for music purposes

Staff

- Attend and participate in weekly staff meetings.
- Meet with the Senior Minister on a weekly basis to plan services.
- If applicable, meet with the Session on music matters.
- Prepare annual performance reviews for music staff.
- Prepare annual music budget.
- Schedule nursery staff availability for children of music volunteers, if applicable, when rehearsing and performing.

Future Vision for the Worship Ministry

- Develop a vision and plan for a children's and youth music program.
- Recruit instrumentalists within the church body to play (handbell or chime choir, etc.).
- Seek opportunities to use music for evangelism and outreach in the community.
- Develop areas of community involvement in the fine arts.