

## **PASTOR OF FAMILY MINISTRIES**

**Pinewood Presbyterian Church of the North Florida Presbytery**

[www.pinewoodpca.org](http://www.pinewoodpca.org)

198 Knight Boxx Road

Middleburg, FL 32003

[pastorsearch@pinewoodpca.org](mailto:pastorsearch@pinewoodpca.org)

### **POSITION AND MINISTRY DESCRIPTION**

#### **GENERAL DESCRIPTION**

- For the glory of God, to develop, oversee and implement excellent ministries to families from budgeting to staffing; focusing on children, teens and young adults at Pinewood Presbyterian Church
- Through pastoral ministry and oversight, create an environment of discipleship, accountability and community among the children, teens and young adults, and their parents encouraging them to Love God, Love One Another, Love the Church and Love the World.
- Provide pastoral leadership and ministry were assigned
- Provide Christ-centered, grace-saturated preaching when needed
- Full-time salaried, Assistant Pastor position

#### **ACCOUNTABILITY**

- Senior Pastor and Session of Pinewood Presbyterian Church

#### **MINIMUM QUALIFICATIONS**

- Master of Divinity or equivalent
- Ordained or seeking ordination in the Presbyterian Church in America
- A passion for families, youth and young adults
- Practical experience in youth and young adult discipleship
- Strong leadership, communication and organizational skills
- Able to recruit, develop, and organize teams of volunteers
- Able to oversee, encourage and manage paid ministry staff
- Able to work in a team or independently
- Able to embrace and communicate the vision, purpose and values of Pinewood Presbyterian Church
- Live as becomes a follower of Jesus Christ.

#### **PRIMARY RESPONSIBILITIES**

- *Junior & Senior High Ministries*
  1. Direct Report for the full-time Female Assistant Director of Youth Ministries and part-time Male Assistant/Intern of Youth Ministries.
  2. Develop, implement and oversee the weekly meetings of *Surge* (6<sup>th</sup>-8<sup>th</sup> grade) and *Fuel* (9<sup>th</sup>-12<sup>th</sup> grade) and all outreach events and activities throughout the year.
  3. Provide pastoral oversight and leadership in the maintaining and administration of a gospel-driven ministry through Youth Sunday School, Discipleship Groups, Summer Missions, Secret Service and conducting initial stages of biblical discipline with students.
  4. Recruit, equip, encourage and oversee all volunteers of Junior and Senior High Ministries.
  5. Provide pastoral ministry and care to Junior and Senior High Students and their parents.
  6. Provide pastoral leadership and oversight of the Youth Ministry Team.

- *Post-High School & College Ministry*
  1. Provide pastoral oversight and leadership in the creation, development and implementation of a gospel-driven ministry to Post-High School and College-aged Students
  2. Recruit, train and oversee leaders and volunteers of the Post-High School and College-Aged Ministry
  3. Provide pastoral ministry and care to Post-High School and College-Age students and their families
- *Children's Ministry*
  1. Direct Report for the full-time Director of Children's Ministry
  2. Provide pastoral oversight and leadership to the Children's Ministry Staff in the fulfillment of gospel-driven ministry to children through effective Nursery and Pre-K Worship, Children's Worship, Sunday School, Sunday Night's Kid's Connection and Summer Vacation Bible School.
  3. Give pastoral care and ministry to the families of young children
  4. Give pastoral leadership and oversight to the Children's Ministry Team

#### **WORK SCHEDULE**

- Through pastoral leadership and ministry, 60% of time spent developing, implementing and overseeing Junior and Senior High Ministries
- Through pastoral leadership and ministry, 20% of time spent developing, implementing and overseeing Post-High School and College Ministries
- Through pastoral leadership and ministry, 10% of time spent overseeing Children's Ministries
- 10% of time spent in administration, preaching, pastoral care and counseling of parents and children, teens and young adults of Pinewood Presbyterian Church
- Member of the Executive Ministry Team
- Attend and Participate in the Children's Ministry Team Meetings
- Attend and Participate in the Youth Ministry Team Meetings
- Attend and Participate in Session Meetings as requested

#### **COMPENSATION PACKAGE**

- As determined by the Session of Pinewood Presbyterian Church, a competitive salary and benefits package commensurate with experience will be provided.

#### **OBJECTIVES**

- To be determined by the Senior Pastor, Session and Appropriate Ministry Teams
- Objectives and their fulfillment to be reviewed regularly with the Senior Pastor

To apply, please send a copy of your Ministerial Data Form (MDF) and Resume to:

Hal Wilkening, Search Team Chairman  
 email: [pastorsearch@pinewoodpca.org](mailto:pastorsearch@pinewoodpca.org)  
 mail: 198 Knight Boxx Road  
 Middleburg, FL 32003

**All applications will be kept in the strictest confidence.**

#### **THE PURPOSE AND MISSION OF PINEWOOD PRESBYTERIAN CHURCH**

Seeking to glorify God and enjoy Him forever, Pinewood Presbyterian Church desires to fulfill the Great Commandment and the Great Commission by growing mature and equipped followers of Jesus Christ who

**Love God, Love One Another, Love the Church and Love the World.**