

Presbyterian Church in America

36th GENERAL ASSEMBLY COMMISSIONER REGISTRATION FORM

Dallas, TX

June 10-13, 2008

Registration Guidelines: *BCO* 14-2 specifies that teaching elders in good standing with their Presbyteries may attend as commissioners. It also allows sessions to send two (2) ruling elder commissioners for the first 350 communicant members or fraction thereof, and one (1) additional ruling elder commissioner for each additional 500 communicant members or fraction thereof.

Registration Deadline: Registration and payment are requested **AS SOON AS POSSIBLE** in order to facilitate planning. Send in your registration before Tuesday, April 1, 2008, to get information in time to make hotel reservations at discounted prices.

Registration Fees:

- The standard \$400 registration fee, established by the General Assembly, includes General Assembly enrollment (\$300), the *Commissioner Handbook*, the *Supplement*, and *General Assembly Minutes* (\$25), and assists with Standing Judicial Commission expenses (\$75).
- A ruling elder emeritus or an honorably retired teaching elder may register and receive commissioner materials at one-third of the standard registration fee (\$133).
- Ruling and teaching elders from churches with less than \$100,000 in annual income per their 2007 statistics may register and receive commissioner materials for half price (\$200). (If 2007 statistics are not available, 2006 may be used.)
- To receive a copy of all materials without attending the Assembly, complete the form below and check the "Materials only/no commissioner" box (\$133).

Refund Policy:

- **Before May 1, 2008**, full refunds will be given if requested in writing (mail, fax, or e-mail). No materials will be sent.
- **From May 2 through June 1, 2008**, one-half the registration fee will be refunded if requested in writing. A *Commissioners Handbook* will already have been mailed. If desired, the *General Assembly Minutes* (print or CD) may be ordered from the CE&P Bookstore.
- No refund will be considered after **June 1, 2008**.

Mailing Address: PCA ADMINISTRATION
1700 North Brown Road, Suite 105
Lawrenceville, Georgia 30043

Fax: 678.825.1001

Email: ac@pcanet.org

Register Online at www.pcaac.org

Questions? Please call the Stated Clerk's Office at 678.825.1000 or send an email to ac@pcanet.org.

TO REGISTER ONLINE: www.pcaac.org
TO REGISTER BY MAIL: PLEASE COMPLETE ONE FORM PER COMMISSIONER

Please type all information or print clearly in ink:

Name _____
last first preferred first name for badge

Home Address _____
street city state zip

Email Address* _____ Phone _____

Spouse Name _____ Spouse Email _____
(Please include Spouse Name and Email so that we can send information about family activities at the Assembly)

Church Name _____ # of Communicant Members _____

Church Address _____
street city state zip

Presbytery _____

Registration (fee includes one copy of the Handbook, Supplement, and Minutes) – please select one:

- | | |
|---|---|
| <input type="checkbox"/> Teaching Elder (\$400) | <input type="checkbox"/> Honorably Retired Teaching Elder (\$133) |
| <input type="checkbox"/> Ruling Elder (\$400) | <input type="checkbox"/> Ruling Elder Emeritus (\$133) |
| <input type="checkbox"/> Ruling or Teaching Elder from church with less than \$100,000 in annual income (\$200) | |
| <input type="checkbox"/> Materials only/no commissioner (\$133) | |

Registration Fee \$ _____

The registration fee includes your copy of the Handbook, Supplement, and Minutes – please select “in print” or “on CD”.

Please send the *Commissioner's Handbook*:

- | | |
|---|--------------------------------|
| <input type="checkbox"/> in print | <input type="checkbox"/> on CD |
| <input type="checkbox"/> both print & CD (add \$15 fee) | |

Both Handbook Additional Fee \$ _____

Please send the *Supplement to the Commissioner's Handbook*:

- | | |
|---|--------------------------------|
| <input type="checkbox"/> in print | <input type="checkbox"/> on CD |
| <input type="checkbox"/> both print & CD (add \$15 fee) | |

Both Supplement Additional Fee \$ _____

Please send the General Assembly *Minutes*:

- | | |
|---|--------------------------------|
| <input type="checkbox"/> in print | <input type="checkbox"/> on CD |
| <input type="checkbox"/> both print & CD (add \$15 fee) | |

Both Minutes Additional Fee \$ _____

- Please don't send the *Minutes*
(This will not reduce the registration fee, but saves the denomination money)

Subtotal – includes Registration Fee, plus any Additional Fees SUBTOTAL \$ _____

1. Payment Information: Please submit payment by either check or credit card (*Please send payment in US dollars*)

Check – make check payable to “PCA 36th General Assembly” Check Total (same as SUBTOTAL) \$ _____

Credit Card – we accept Visa or MasterCard Credit Card Total (same as SUBTOTAL) \$ _____

Cardholder's Name _____

Visa/MasterCard # _____ Expires _____

2. Return completed form with payment to: **PCA ADMINISTRATION**
1700 North Brown Road, Suite 105
Lawrenceville, Georgia 30043
Fax: 678.825.1001

3. Send a copy of completed form to your Clerk of Presbytery.

Office Use Only:
Date Received _____ Check # _____ Check Amt _____ Balance Due _____

*Please enter your email address to receive hotel information promptly.