



Jules Grisham, Pastor
P.O. Box 1025 • Newtown, PA 18940

**DIRECTOR OF CHILDREN'S & YOUTH MINISTRIES
PART-TIME POSITION OPENING
April 9, 2008**

We are pleased to announce the opening of our search for a part-time Director of Children's & Youth Ministries at Bucks Central Church, a young congregation of the Presbyterian Church in America (PCA) that presently meets in Richboro, Pennsylvania. We look forward to enhancing our children's ministries and launching a youth ministry (beginning with our junior high youth), and ask that you pray with us as we seek God's will in this important matter.

In addition to this announcement, we have prepared a description of the qualifications, skills, and responsibilities we seek from our new director. We have posted this description on our church website, www.buckscentral.org. Prospective candidates will find a great deal of information there about our congregation and its various ministries.

To apply, we ask prospective candidates to submit a letter of application that evaluates their ministry skills in light of the posted job description. Prospective candidates should also submit a brief statement describing their readiness to become a member of a congregation that is joyfully gospel-centered and historically Reformed in theology. We will review all submitted materials carefully and contact candidates should we seek further information.

Please send your application materials to Jules Grisham, Pastor, by regular mail:

Bucks Central Church (PCA)
P.O. Box 1025
Newtown, PA 18940

Or by e-mail:

jgrisham@buckscentral.org

Position Description: Director of Children's & Youth Ministries

Purpose:

To support, develop, and oversee all children's and youth ministries, from cradle to college. These ministries will be characterized by quality, energy, and outreach, for the central purpose of equipping children and youth to grow toward mature Christian adulthood.

Qualifications:

1. Spiritual maturity and consistency.
2. A passion for the gospel and God's word.
3. Leadership skills (e.g., passion and vision for children and youth; recruitment and motivation of ministry volunteers; effective communication and organization).
4. Teamwork skills (e.g., eagerness to use own gifts and others' gifts to fulfill the mission of our church; desire to give/receive feedback; openness to new ideas).
5. Giftedness in ministry to children and youth.
6. Formal knowledge and training in Christian education and youth ministry.

Work Responsibilities:

1. The Director of Children's and Youth Ministries will, under the direction of the Session and particularly the Pastor, support, develop, and oversee children's and youth ministries, from cradle to college.
2. Specifically, the Director will be responsible for:
 - Overseeing weekly/biweekly children's and youth education programming;
 - Organizing special youth outreach and fellowship events;
 - Supporting and overseeing the Sunday School Coordinator;
 - Arranging quality children's programming during congregational events (e.g., special worship services, the outdoor service, mission conferences, and other events).
3. The Director will also:
 - Develop an annual budget to support the work of the children's and youth ministry;
 - Assist the Pastor/Session with related activities as assigned;
 - Become a member and active participant in the life of the congregation;
 - Receive annual vacation weeks in accordance with years of service, scheduled in consultation with the pastor and preferably with three months advance notice; and
 - Be evaluated annually by the Pastor and a representative from the session.

Specifics:

- Approximate time requirement: 20 hours per week.
- Approximate salary: \$300 per week, depending upon experience and availability.
- Position Available: Immediately (Spring 2008).
- Bucks Central Church is a young congregation of the Presbyterian Church in America. For more information, see the church website, www.buckscentral.org.
- Sunday services are held at the Northampton Township Senior Center, 165 Township Drive, Richboro, PA, at 10:15 am.