

CHRIST OUR HOPE CHURCH

JOB DESCRIPTION

- **Position:** Assistant Pastor- Worship and Families with Children
- **Purposes:**
 1. To lead the congregation's worship music, direct its song-singing and cultivate its musical gifts.
 2. To further enable and lead the Worship Team into even greater excellence and effectiveness.
 3. To care for all Worship Team members, developing their sense of unity and synergy.
 4. To provide leadership and direction for all children and youth, ensuring effectiveness in the spiritual formation of those under his care and the organizational efficiency of those ministries.
 5. To shepherd, lead, oversee and manage the volunteer corps and paid staff that minister to student families.
- **Hours:** Between 45-50 per week, with average of 47
- **Schedule:** Structured and Flexible- to be determined with Lead Pastor
- **Accountable To:** Lead Pastor for Strategy and Operations , Session for Productivity
- **Reports To:** Lead Pastor
- **Responsibilities:**

I. DIRECTOR OF MUSIC

- ❖ **PLANNING:** Serve and assist the Lead Pastor in the preparation of all worship services, both regular and special services such as weddings and funerals, Good Friday and Christmas Eve. This will include the regular selection and arrangement of songs and music.
- ❖ **CONDUCTING MUSIC DURING WORSHIP SERVICES:** Direct the music and lead all musicians, instrumentalists and vocalists as they lead the congregation in its worship.
- ❖ **VISION-CASTING:** Further develop, communicate and implement our long-term vision for the worship of God at COHc. This includes consideration of our theology of worship, philosophy of ministry and the appropriate worship style for our context. Instruct the congregation through music and other elements in worship as is appropriate.

II. WORSHIP TEAM LEADER

- ❖ **SERVANT-LEADERSHIP:** Build and develop this crucial ministry into greater proficiency, effectiveness and excellence. Pray faithfully for the Worship Team and for the worship of God at COHc. Love and disciple the Worship Team into fuller maturity in Christ through genuine care. Direct the congregation in singing God's praises each week.
- ❖ **ENABLING and DEVELOPING:** Recruit, encourage, equip and train a team of gifted musicians and instrumentalists; search for quality music and theologically rich songs to implement in our offering to God in worship each week. Maximize the team's individual and corporate gifts through role-assigning.
- ❖ **PREPARING THE TEAM and REHEARSING THE MUSIC:** Conduct weekly midweek Worship Preparation in rehearsing the music and songs to a high level of proficiency. Utilize a variety in musical arrangements and a diversity of people, gifts and talents in order to keep worship services fresh, inspiring and invigorating.
- ❖ **ADMINISTRATION and COMMUNICATION:** (a) Coordinate the Worship Team's set-up and audio electronics each Lord's Day (mics, instruments, materials, sound and mixer board, etc.). (b)

Organize the Team through regular communication and care; (c) Develop and maintain a system for CCLI reporting purposes as well as report to CCLI; (d) Create and manage the budget for the Ministry of Worship in general and for the Worship Team in particular.

III. MINISTER to FAMILIES with CHILDREN

- ❖ SUPERVISION and OVERSIGHT of CHILDREN'S MINISTRIES: Shepherd, lead, organize and manage the Children's Ministries Team and all its members into joyful effectiveness in all its various components, including Nursery, Kids Quest and Gospel Foundations School for Children.
- ❖ SUPERVISION and OVERSIGHT of YOUTH FAMILIES MINISTRY: Shepherd and oversee the Director of Youth Families and Pastoral Intern assigned to Youth into joyful effectiveness. Coach the Director of Youth Families into an increasingly effective pastoral ministry that properly emphasizes both the public and private ministry of the Word in addition to skillfully balancing discipleship and evangelism. Assist the Director of Youth Ministries in making disciples of our Youth.

IV. PASTORAL

- ❖ MENTORING: Befriend, coach and care for the Director of Youth Ministries. Assist the Lead Pastor in mentoring this man into greater pastoral ministry maturity and fruitfulness.
 - ❖ TEACHING and PREACHING: Teach regularly and preach on an as-needed basis.
 - ❖ COUNSELING: Counsel anyone under the scope of your spiritual care on an as-needed basis.
 - ❖ LEADERSHIP: Attend and participate in all Session and Presbytery meetings.
 - ❖ OTHER: Any other pastoral duties that the Session deems expedient.
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Christ Our Hope church, PCA

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